

**BOARD OF SELECTMEN  
TOWN OF DOVER-FOXCROFT  
MONDAY, JULY 25, 2016 ~ 6:30 PM  
DOVER-FOXCROFT MUNICIPAL BUILDING  
MEETING ROOM  
MINUTES**

**I. OPEN MEETING**

**A. Opening Ceremonies**

Chairman Ederly opened the meeting at 6:30 PM.

**B. Roll Call**

Present: Chairman Ederly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Stephen Grammont, Scott Taylor, and W. Ernie Thomas.

Also present: Town Manager, Jack Clukey.

**II. CONSENT AGENDA**

**Treasurer Warrants**

1. Wastewater Warrant #77 PY
2. Trust Funds Warrant #78 PY, #2 PY
3. Administrative Warrant #79 PY
4. Payroll Warrant #1, #75
5. Administrative Warrant #3
6. General Fund/WW Warrant #M-04-16

***Resolution #023-072516***

***MOTION: Thomas, seconded: Conroy and voted unanimously (7-0) to approve the Consent Agenda. Motion passed.***

**III. APPROVAL OF MINUTES**

**A. Board of Selectmen Meeting – June 20, 2016**

Town Manager, Jack Clukey, noted a spelling error. Mrs. Shuster's first name spelled "Katherine".

***Resolution #024-072516***

***MOTION: Thomas, seconded: Conroy and voted unanimously (7-0) to approve the minutes of the Board of Selectmen Meeting of June 20, 2016 with correction to spelling error. Motion passed.***

**B. Board of Selectmen Organizational Meeting – June 20, 2016**

***Resolution #025-072516***

***MOTION: Taylor, seconded: Thomas, and voted unanimously (7-0) to approve the minutes of the Board of Selectmen Organizational Meeting of June 20, 2016. Motion passed.***

**IV. QUITCLAIM DEEDS**

**V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS**

Wastewater Abatement Request – Kirkpatrick 13 Winter St., M036-L096

The Town Manager said that the wastewater/public works committee has had confirmation that the town did receive the water at this location and recommends denying the request for abatement.

*Resolution #026-072516*

*MOTION: D’Agostino, seconded: Freeman Cyr, and voted unanimously (7-0) to approve the wastewater committee’s recommendation to deny the abatement request submitted by Rhonda Kirkpatrick for property located at 13 Winter St., M036L096. Motion passed.*

**VI. OPEN SESSION**

A. Public Hearings

B. Open Session – Public

Katherine Shuster talked about the ATV route proposals that were discussed at the public hearing during the last meeting and expressed that it was difficult for the public to understand who organized and brought forward the proposals. Mrs. Shuster said that the public was not aware until after the public hearing was closed. The Town Manager said that the ATV route proposals that were presented at the public hearing at the last meeting were submitted by two different ATV clubs and it was not the intent of the Board or the ATV clubs to be unclear on this point.

C. Open Session – Board of Selectmen

Vice Chairman Freeman Cyr said that at a recent recreation committee meeting there was discussion about a memorial by the lake. The Town Manager said that he spoke to Mr. Wiles who is donating the land for the memorial site and they are going to revisit the location soon.

Selectman Conroy asked if the Board of Selectmen can be given a list of committees, boards, and municipal officials and if that information could also be posted on the website.

Selectman D’Agostino said that there will be an upcoming tour of the Maine Highlands Senior Center on Saturday, August 4<sup>th</sup> at 11:00 AM.

D. Adjustments to the Agenda

Town Manager, Jack Clukey, added: Executive Session, Abatement Application Due to Inability to Pay.

**VII. COMMITTEE REPORTS**

Town Manager, Jack Clukey reported that for both the protection committee meeting of 06/22/16 and the public works/wastewater committee meeting of 07/21/16, there are items of business on the agenda.

## VIII. UNFINISHED BUSINESS

## IX. NEW BUSINESS

### A. Liquor License– Bears Den Restaurant/Motel Special Request

Brian Westman and Laurie Moore were present on behalf of the request from the Bears Den. It was noted that this request is for the Bears Den 7th Annual Labor Day weekend event that will include food and bar service from 2pm – 6pm in an area designated outside the premises.

#### ***Resolution #027-072516***

***MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to approve the request from Bears Den/Brian Westman to serve bar/food items outside the premises in a designated area on Sunday, September 4, 2016 from 2pm –6pm for their 7<sup>th</sup> Annual Labor Day Weekend Event. Motion passed.***

### B. Paving Bids

The Town Manager referred to the paving bid tabulation. He said that Gorrill Palmer has reviewed the bids and references and recommends the low bidder, Hopkins Landscaping, LLC. Board members discussed the work scheduled for this paving season and the ability for the town to do additional work based on the pricing. Town Manager, Jack Clukey said that the plan is to do Lincoln Street in its entirety and to place a thicker shim on the roads scheduled for drag shim. He said that the town would track quantities of materials and cost and if the \$400,000 budget was not sufficient, shim on the eastern end of the Range Road would be deferred.

#### ***Resolution #028-072516***

***MOTION: D’Agostino, seconded: Conroy, and voted unanimously (7-0) to approve the paving bid from Hopkins Landscaping LLC, in the amount of \$ 206,440.00, based on estimated quantities. Motion passed.***

### C. Municipal Officers Notice of Public Hearing – Roads Closed to Winter Maintenance

The Board discussed certain roads that the town closes to winter maintenance. The Town Manager noted that the roads closed in 2011 need to be voted on after a public hearing at the next meeting. He also said that roads are not closed for more than ten years and the Board can reopen any road to winter maintenance after one year.

#### ***Resolution #029-072516***

***MOTION: Conroy, seconded: Taylor, and voted unanimously (7-0) to hold a public hearing at the next regular Board of Selectmen meeting on August 22nd regarding roads closed to winter maintenance. Motion passed.***

### D. Police Department Training and Shift Incentives

The Town Manager said that during the budget process earlier this year, the budget advisory committee asked that the town consider how it could improve its ability to attract and retain police officers. He said that the protection committee has discussed a schedule of incentives

that include a shift differential, certain training incentives, and a reimbursement for armored vests for part time police officers.

**Resolution #030-072516**

**MOTION: Conroy, seconded: D'Agostino, and voted unanimously (7-0) to approve the Police Department Training and Shift Incentives as presented. Motion passed.**

**E. Interim Police Chief**

The Town Manager said that Chief Dennis Dyer has discussed his retirement and the transition process with the protection committee. He also said that this process would take place over the coming year with Chief Dyer's retirement coming at the end of this month and then naming him as interim Chief of Police for up to one year until a permanent chief is named.

Vice Chairman Freeman Cyr asked if it should take as long as 12 months and if the protection committee discussed naming a search committee for the hiring process and said that this could be a good opportunity to involve members from the community.

Board members discussed establishing a process of hiring a qualified applicant.

Selectman Grammont thanked Chief Dyer for his many years of service and welcomed him to stay for an additional year to assist in the transition with a new police chief.

**Resolution #031-072516**

**MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to accept Chief of Police Dennis A. Dyer's resignation effective July 30, 2016. Motion passed.**

**Resolution #032-072516**

**MOTION: D'Agostino, seconded: Thomas, and voted unanimously (7-0) to name Dennis A. Dyer as interim Police Chief for up to one year until the position is filled on a permanent basis. Motion passed.**

**F. FY 2016-2017 Tax Commitment**

Town Manager, Jack Clukey, said the mil rate of 20.25 is lower than initially projected at 20.30. He also noted that homeowners received a larger homestead exemption with the recent change in the law by the Legislature, the town's valuation increased due to new construction. He noted that the overall town valuation increased only slightly due to the increase in the homestead exemption.

**Resolution #033-072516**

**MOTION: D'Agostino, seconded: Taylor, and voted unanimously (7-0) to sign the Fiscal Year 2016-2017 Tax Commitment. Motion passed.**

**Resolution #034-072516**

**MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to sign the Fiscal Year 2016-2017 Assessors Certificate of Assessment. Motion passed.**

G. Sewer Commitment – First Quarter Period of April 1 – June 30, 2016

**Resolution #035-072516**

**MOTION: Taylor, seconded: D’Agostino, and voted unanimously (7-0) to sign the Sewer Commitment for the first quarter period of April 1, 2016 – June 30, 2016. Motion passed.**

H. Maine Municipal Association Voting Ballot

**Resolution #036-072516**

**MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to vote for the candidate for Vice President, Linda Cohen, and the three candidates for Directors, James Gardner Jr., Christine Landes, and Mary Sabins as listed on the ballot. Motion passed.**

I. Town Manager’s Report

Town Manager, Jack Clukey, gave the following report:

The Charter Commission met on Wednesday, July 13<sup>th</sup> and set its public hearing date for Wednesday, August 10<sup>th</sup>, at 6:30 PM.

The Comprehensive Plan has been submitted and accepted with some suggested changes. It is planned for a special referendum vote in November.

The town has been burning brush and demo wood at the transfer station this summer and has had odor complaints when the piles smolder for an expanded period of time. We are looking at ways to reduce the amount we burn and get through the burn periods quicker.

The riverwalk at the mill is nearing completion. It begins next to the basketball court and ends at the hydro facility.

There will be fireworks and a beach party again this year on Saturday, August 6<sup>th</sup>.

**X. CORRESPONDENCE**

-From: Marilyn Savage, Re: ATV Public Hearing, 06/21/16

**XI. CLOSING REMARKS** (Open Session if necessary and time permitting.)

The Town Manager said there is a new Superintendent of RSU No. 68, Stacey Shorey. There was discussion of putting the pavement plan on the website.

**XII. EXECUTIVE SESSION**

**Abatement Application Inability to Pay**

**Resolution #037-072516**

**MOTION: D’Agostino, seconded: Conroy, and voted unanimously (7-0) to go into Executive Session per 36 MRSA §841(2)(e) to discuss an abatement application due to inability to pay. Motion passed.**

***Resolution #038-072516***

***MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to come out of Executive Session. Motion passed.***

**XIII. ADJOURN**

***Resolution #039-072516***

***MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to adjourn. Motion passed.***