

**BOARD OF SELECTMEN  
TOWN OF DOVER-FOXCROFT  
MONDAY, SEPTEMBER 12, 2016 ~ 6:30 PM  
DOVER-FOXCROFT MUNICIPAL BUILDING  
MEETING ROOM  
MINUTES**

**I. OPEN MEETING**

**A. Opening Ceremonies**

Chairman Edgerly opened the meeting at 6:30 PM.

**B. Roll Call**

Present: Chairman Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Scott Taylor, and W. Ernie Thomas. Late: Stephen Grammont.

Also present: Town Manager, Jack Clukey.

**II. CONSENT AGENDA**

**Treasurer Warrants**

1. Wastewater Warrant #16
2. Administrative Warrant #17
3. Payroll Warrant #18

***Resolution #048-091216***

***MOTION: Freeman Cyr, seconded: Thomas, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.***

**III. APPROVAL OF MINUTES**

Board of Selectmen Meeting – August 22, 2016

***Resolution #049-091216***

***MOTION: Thomas, seconded: Conroy, and voted unanimously (6-0) to approve the minutes of the Board of Selectmen Meeting of August 22, 2016. Motion passed.***

**IV. QUITCLAIM DEEDS**

**V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS**

**VI. OPEN SESSION**

**A. Public Hearings**

General Assistance Ordinance Appendices Updates

Chairman Edgerly opened the General Assistance Ordinance Public Hearing at 6:35 PM.

Town Manager, Jack Clukey noted that the General Assistance Ordinance Appendices are annually updated and offered handouts of the updates to the public.

Selectman Thomas asked if the updates are recommended by the State. The Town Manager explained that the Town adopts the General Assistance Model Ordinance by Maine Municipal Association and the State updates it each year. He said by staying in compliance with the MMA State Ordinance, the Town receives greater than a 50% reimbursement by the State for what is spent for general assistance (70%). The hearing was closed at 6:40 PM.

**B. Open Session – Public**

Nancy Matulis said that the pavement at the bottom of High Street is damaged. Selectman D’Agostino asked if the damage is exclusive to High Street or if Route 7 is damaged also. Mrs. Matulis said that the damage she is referring to is only on High Street.

**C. Open Session – Board of Selectmen**

Selectman Grammont expressed that he is very pleased with the newly paved roads and he hopes that the town’s people feel the same sense of accomplishment as he does when they are out driving. He said he is a very happy citizen and a very happy member of the Board.

The Town Manager said he feels the same. He said that the contractors were skilled and efficient and were able to get work done on time including additional work. Chairman Edgerly said that the contractors completed the work originally planned for 2016, and due to low hot top prices, were able to do some work that was planned for next season’s work schedule. The Town Manager said that because of lower pricing, the contractor was also able to use thicker shim and do some additional paving which will help with for plowing in winter.

Selectman Conroy asked about next year’s schedule.

The Town Manager said that the paving aspect is already planned, the bid process will likely begin in June, and the work will occur within the regular paving season possible as early as July.

**D. Adjustments to the Agenda**

**VII. COMMITTEE REPORTS**

The Town Manager reminded the Board that there will be a public works committee meeting on Thursday, 9/15, at 6:30 PM in the meeting room and a protection committee meeting on Tuesday, 9/20, at 4:30 PM at the police station.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. General Assistance Ordinance Appendices (A-D) 2016-2017

**Resolution #050-091216**

**MOTION: Conroy, seconded: Thomas, and voted unanimously (7-0) that pursuant to Title 22 M.R.S.A. §4305(4), the Municipality of Dover-Foxcroft adopts the MMA Model Ordinance GA Appendices (A-D) for the period of October 1, 2016 – September 30, 2017. Motion passed.**

B. The Mill Inn & Café – 5 East Main Street

1. Liquor License Renewal Application
2. Special Amusement Permit

Lydia Spencer, Manager, was present from The Mill Inn & Café.

**Resolution #051-091216**

**MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to approve the liquor license renewal application for The Mill Inn & Café 5 East Main Street, Dover-Foxcroft. Motion passed.**

**Resolution #052-091216**

**MOTION: D’Agostino, seconded: Thomas, and voted unanimously (7-0) to approve the Special Amusement Permit for The Mill Inn & Café 5 East Main Street, Dover-Foxcroft. Motion passed.**

C. Municipal Order of Officers to Hold a Special Referendum Election

**Resolution #053-091216**

**MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to sign the Municipal Order pursuant to 30-A MRSA §2528(5) to hold a Special Referendum Election on November 8, 2016. Motion passed.**

D. Voting Delegates – MMA Annual Business Meeting

The Board received an agenda and memorandum regarding voting credentials for the MMA Annual Business Meeting being held in conjunction with the MMA Annual Convention.

**Resolution #054-091216**

**MOTION: Freeman Cyr, seconded: D’Agostino, and voted unanimously (7-0) that Jack Clukey, Town Manager, is hereby designated as the official Voting Delegate and Lisa Niles, Town Clerk, is designated as the alternate Voting Delegate for the Town of Dover-Foxcroft to the Maine Municipal Association Annual Business Meeting. Motion passed.**

E. Town Manager’s Report

Town Manager, Jack Clukey, reported the following:

In addition to the roads on the 2016 paving schedule, lower than expected hot top prices allowed work to include Anderson Road, a portion of Park Street, and a portion of Essex Street. He said that if pricing is similar next year, additional roads and/or different treatment options can be considered.

Public Works has winter sand put up and they are working on gravel roads.

The town is in the process of getting a permit to repair the dam at Browns Mill. Since the repairs will not be completed this fall, we would address the affected area with clay fill to mitigate further erosion.

The cleanup project at Browns Mill was discussed on an informational basis by the planning board. Subdividing a parcel for the purpose of cleanup activity is expected to be on the planning board's agenda in October. The Board of Selectmen may be asked to grant a right of way at its next meeting to facilitate Pine Crest Development Corporation taking ownership of the Browns Mill property during the cleanup phase of the project. The Town Manager said that Pine Crest would take ownership for approximately three years as the Brownfield program is in place as the project moves into the next phases.

Line striping was done last night to allow for better two-way traffic on Moosehead Lane. Adjustments were made to the striping downtown at Union Square. Also, the crosswalk to Union Square now ends at the island, allowing for an additional parking space. The Town Manager also reported that public works will be preparing to fix some broken pavement in the parking lot toward later in the month.

The Town Manager reminded the Board to contact the Town Clerk to register for the MMA Convention.

**X. CORRESPONDENCE**

-MMA Convention, 80<sup>th</sup> Annual, Event Schedule, Wed. Oct 5<sup>th</sup> and Tues. Oct. 6<sup>th</sup>

**XI. CLOSING REMARKS (Open Session if necessary and time permitting.)**

Selectman Taylor said that he has witnessed tractor trailers having difficulty making the turn onto Route 7 from East Main Street and that vehicles have to move in reverse in order to allow for the trucks to make the turn. He said that elimination of two parking spots in front of Dr. Chasse's Office and setting back three stop bars should be considered.

Selectman Taylor and the Town Manager talked about a new infield at the Morton Avenue ballfield. The Town Manager said that there is also a brand new backstop and the infield will be treated with Turface to help it absorb moisture making it easier to prepare for games.

Selectman Taylor said that the costs for the new infield were shared with SeDoMoCha Middle School.

Selectman Thomas said he was told that there was a person on an ATV flying a confederate flag on Foxcroft Center Road hollering loudly.

Selectman Grammont asked about parking spaces opposite the post office on Summer Street. He said there are three signs that say, "No Parking Here to Corner", but the three signs are confusing.

The Town Manager said he agrees that the signs are confusing. He said that there is no parking between the two cross-walks. He said the curbs where parking is prohibited were painted yellow last night when line painting took place.

Selectman D'Agostino asked if the paving work at the town's parking lot at the Congregational Church was complete and asked about moving the pole at the parking lot. The Town Manager said that the paving work is complete other than repairing the exit, and the pole didn't need to be moved to do the paving. He said that moving the pole would allow Moosehead Lane to be widened and move traffic further away from the church.

The Town Manager also said that the town plans to fix the retaining wall on Pleasant Street but there is a utility pole pinned against it. Chairman Edgerly said there were CMP trucks at the location over the weekend and he believes that the power lines may have been moved. Town Manager, Jack Clukey, said that he would check with regards to the telephone lines on the pole being moved.

The Town Manager said that he hopes for a replacement of the infield at the Park Street ballfield and is planning a meeting with Athletic Director, Tim Smith, and the recreation committee.

The Town Manager also talked about improvements to the basketball court next to the Congregational church. He said that Tim Smith had volunteers willing to do improvements to the court and that it didn't need any major reconstruction work.

## **XII. EXECUTIVE SESSION**

## **XIII. ADJOURN**

*Resolution #055-091216*

*MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to adjourn at 7:15 AM. Motion passed.*

Respectfully submitted.