I. OPEN MEETING
   A. Opening Ceremonies
   Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

   B. Roll Call
   Present: Chairman Edgerly, Jane Conroy, Gail D’Agostino, Stephen Grammont, Scott
   Taylor, and W. Ernie Thomas. Absent: Vice Chairman Freeman Cyr. Also present:
   Town Manager, Jack Clukey.

II. CONSENT AGENDA
   Treasurer’s Warrants
   1. Payroll Warrant #39, 43
   2. Wastewater Warrant #40
   3. Administrative Warrant #41
   4. Trust Funds Warrant #42
   5. Gen Fund/WW Warrant#M-01-16

   Resolution #122-011116
   MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve
   the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES
   Board of Selectmen Regular Meeting – December 21, 2015
   Resolution #123-011116
   MOTION: D’Agostino, seconded: Taylor, and voted unanimously (6-0) to approve
   the minutes of the Regular Board of Selectmen meeting of December 21, 2015. Motion
   passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS
   Tax Accounts – Uncollectable
   Town Manager, Jack Clukey said that these accounts are for the properties most recently sold
   by bid. He said that the proceeds for the sales were applied to the accounts for past due real
   estate taxes and sewer charges, however some of the accounts have remaining unpaid
   balances that need to be written off as uncollectable.
Resolution #124-011116

MOTION: Thomas, seconded: Taylor, and voted unanimously (6-0) to deem the following real estate taxes and sewer accounts as uncollectable: RE2338, RE1812, RE1864, UT251, RE2811, UT250. Motion passed.

VI. OPEN SESSION
A. Public Hearings

B. Open Session – Public
Chris Maas, planning board member, shared that at the last planning board meeting, Owen Sherman was present to propose an amendment to the Land Use Ordinance, Section 5.10 Keeping of Domesticated Chickens in residential and village zones. Mr. Maas said that the maximum number of chickens currently allowed by the existing ordinance is six (6) per lot and Mr. Sherman is requesting that the ordinance be amended to allow for twelve (12) chickens per lot in residential and village zones. He explained that the young man said that he has only four chickens and because they flock to keep warm, he needs to purchase more, and since State law states that chickens can only be purchased in increments of six, having to buy six will put him above the maximum that the town’s ordinance allows for.

Paul Matulis said there needs to be sidewalk improvements on Park Street. He said that recently someone had fallen and the area is not safe for walking. He said he hopes that there would be an effort to seek grant funds to build a sidewalk and make necessary repairs to ensure safety for those walking (some with walkers) from Thayer Parkway and the YMCA.

Nancy Matulis said she spoke with Rod at the YMCA regarding safety of the sidewalk and road.

The Board discussed safety conditions and how to find the most practical solution to improve safety for those walking on Park Street.

C. Open Session – Board of Selectmen
Selectman D’Agostino said that she recently saw the finished apartments at the mill and was impressed.

D. Adjustments to the Agenda
VII. COMMITTEE REPORTS
Town Manager, Jack Clukey reported that at a meeting on 12/30/15, the protection committee worked on a fee schedule for the Traffic Incident Ordinance that was passed in June. He said that once the fee schedule is adopted, the town will be able to work with the billing agent.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS
A. Land Use Ordinance Proposed Amendment 5.10 Keeping of Domesticated Chickens
Code Enforcement Officer, Connie Sands, explained that the proposed amendment would change the amount of chickens permitted in residential and village zones from six to twelve. She said that Owen Sherman brought the request to the planning board because the State of Maine allows the purchase of chickens in multiples of six only. Because Owen Sherman has four chickens at this time, and because they need to flock, he said he wants to purchase more chickens and six more would cause him to exceed the maximum allowed by the town’s ordinance. The Board discussed the request for the amendment to the Ordinance and it was noted that the planning board will hold a public hearing on the matter on February 4th during their regular meeting.

B. Carry Forward Balance – CATV Account
Town Manager, Jack Clukey, requested that the CATV account balance from 2014-2015 be carried forward to 2015-2016 and the funds be designated to the CATV account to improve cable infrastructure. He gave examples as a grant match or for broadband or any means to improve telecommunications.

Resolution #125-011116
MOTION: Taylor, seconded: Conroy, and voted unanimously (6-0) to carry forward the balance of $4,006.24 for the CATV infrastructure account from 2014-2015 to 2015-2016. Motion passed.

C. Road Pavement Assessment Report and Management Plan
Will Haskell and Owen Chaplin from Gorrill Palmer gave a power point presentation on the draft pavement assessment and management plan. Mr. Haskell and Mr. Chaplin explained that the data collection process consisting of driving and observing different types of pavement distresses on 34 miles of local roads and 12 miles of State roads. An overview of the goals and objectives of the plan included an update of local road evaluations done in 2010, a list of treatment alternatives, a review of the current paving budget and recommended budget, and preparation of a 10 year paving improvement plan.

There was a question and answer period after the power point presentation. In discussion of the road budget, Mr. Haskell said that the plan focuses on preventative maintenance and it would be difficult to address the critical preventative treatment measures needed with the current budget of $100,000. Mr. Haskell said that a budget of $400,000 would be enough only to address preventative treatment alternatives and routine maintenance, but not
rehabilitation of roads that require significant repairs, or roads that need complete reconstruction.

D. Fee Schedule for Traffic Incidents/Non-Residents
The Board reviewed and discussed a fee schedule for billing traffic incidents involving non-residents. Town Manager Clukey said that this schedule needs to be in place before the billing company can bill for incidents. Fire Chief Joe Guyotte was present and said that the rates on the fee schedule are in line with other towns. Chief Guyotte also said that this ordinance is not meant for incidents brief in duration, but rather meant for incidents when the fire department has to bring out emergency vehicles or machinery for services such as extrication or when employees need to spend additional time on scene.

Resolution #126-011116
MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the Fee Schedule for Traffic Incidents Involving Non-Residents. Motion passed.

E. Appointment – Tree Warden
Resolution #127-011116
MOTION: D’Agostino, seconded: Conroy, and voted unanimously (6-0) to appoint Thomas Rütano, as Tree Warden for the Town of Dover-Foxcroft with a term to expire June 30, 2016. Motion passed.

F. Town Manager’s Report
The Town Manager reported the following:

The dangerous building at 419 East Dover Road is scheduled to be removed on January 10th and the building on Cherry Street is expected to be done later in January.

The Town has closed on all of the properties sold by bid in November. A consent agreement is in place for the property at 61 Lancaster Avenue.

There is ice at the ice skating rink. As always, skating at the rink will be dependent on the weather.

Chris Winstead at PCEDC is working on a grant application for the fire department for a new washer and dryer for their turnout gear and for an exhaust removal system for the fire station.

Chris Winstead is also planning to assist with a grant application to USDA for the hydro and solar projects at the mill.

The PUC has approved the application for Mayo Mill to participate in the renewable energy pilot program that will provide a subsidy to the price paid for the electricity generated from the hydro and solar projects at the mill.

X. CORRESPONDENCE
Piscataquis County Budget, 121515
XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

XII. EXECUTIVE SESSION

XIII. ADJOURN

Resolution #128-011116

MOTION: Taylor, seconded: D’Agostino, and voted unanimously (6-0) to adjourn at 8:25 PM. Motion passed.

Respectfully submitted,
Town of Dover-Foxcroft Board of Selectmen

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Elwood E. Edgerly, Chairman              Jane K. Conroy

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Cynthia Freeman Cyr, Vice Chairman      Gail D’Agostino

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Stephen G. Grammont                    Scott A. Taylor

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                      W. Ernie Thomas