

**BOARD OF SELECTMEN  
BUDGET ADVISORY COMMITTEE  
TOWN OF DOVER-FOXCROFT  
THURSDAY, MARCH 26, 2015~ 6:30 PM  
DOVER-FOXCROFT MUNICIPAL BUILDING  
MEETING ROOM  
MINUTES**

**I. OPEN MEETING**

**A. Opening Ceremonies**

Selectman Taylor opened the meeting at 6:30 PM and led the Pledge of Allegiance.

**B. Roll Call**

Board of Selectmen members present: Scott Taylor, Jane Conroy, Gail D'Agostino, Stephen Grammont, and W. Ernie Thomas. Absent: Elwood Edgerly Chairman, Cynthia Freeman Cyr Vice Chairman. Town Manager, Jack Clukey, also present.

Budget Advisory Committee members present: Chris Maas Chairman, Marc Poulin Vice Chairman, James Annis, Erin Cabot, Kimberly Cavanagh, Deborah Davis, Sean Letarte, Brad Martin, and Kathleen Thibault.

**C. Adjustments to the Agenda**

**II. APPROVAL OF MINUTES**

**Budget Advisory Committee - March 19, 2015**

*Motion: Poulin, Second: Letarte to approve the minutes of the budget advisory committee meeting of March 19, 2015. Vote: Unanimous, Motion passed.*

**III. FY 2014-2015 MUNICIPAL BUDGET**

**Draft Warrant Articles & Recommendations for the FY 15-16 Budget**

Town Manager, Jack Clukey, reviewed the following recommendations and funding allocations brought forward by the budget advisory committee over the course of their meetings:

1. At their first meeting of 03/04/14, the budget advisory committee voted to recommend an adjustment in the social services appropriations by an increase in the appropriation to Pine Tree Hospice by \$500 (from \$1,500 to \$2,000) and to reduce the appropriation to JD Foundation to \$0 (from \$500).

The committee also voted to recommend an increase in the appropriation to Eastern Area Agency on Aging by \$500 (from \$1,000 to \$1,500) and to reduce the appropriation to UCP to \$0 (from \$500).

Selectman Ernie Thomas asked for an explanation of the adjustments to the appropriations for social services. BAC Vice Chair, Marc Poulin said that the agencies that were reduced to \$0 had not made a request for funding for the upcoming year; they also have not yet requested their appropriation of funds for the current year. He added that the agencies that were adjusted for an increase sent a representative on behalf of their request for funding and gave a presentation of their fund raising efforts and the work they do in the community.

2. At their meeting of 03/19/15, the committee voted to recommend a budget increase for Public Works Department Personnel in the amount of \$32,000 for additional summer and winter road maintenance.

3. Also, at their meeting of 03/19/15, the budget advisory committee voted to recommend a revision in the FY 15-16 State Revenue Sharing estimate from \$214,500 to \$233,415 (difference of \$18,915).

4. Town Manager, Jack Clukey, gave an explanation of the changes in the Maine PERS program. He noted that upon the explanation to the budget advisory committee on 03/19/15, the budget advisory committee voted for an appropriation of \$57,000 to General Government for the employer share of employee retirement costs to Maine PERS and the inclusion of a revenue line in the amount of \$57,000 for Maine PERS income.

There was a consensus of the Board of Selectmen to support the recommendations of the budget advisory committee.

Selectman Taylor read the proposed warrant articles to include the recommendations of the budget advisory committee.

**Article 2.**

**There was a consensus of the Board of Selectmen and the budget advisory committee to recommend Article 2.**

**Article 3.**

**There was a consensus of the Board of Selectmen and the budget advisory committee to recommend Article 3.**

Selectman Conroy asked if there was any consideration to continue funding the MDEA position. The Town Manager said that the program is in its fourth and final year. He explained that the grant paid for an MDEA officer for three years, with a requirement that the town pays the fourth year ending on December 31<sup>st</sup>. He said that there are no plans for the town to continue the position in FY 2015-2016. It was discussed that drug enforcement could be provided to our area by State MDEA directly.

Chris Maas asked about salary increases. The Town Manager confirmed that the proposed budget includes a 2% Cost of Living Adjustment for employees.

There was discussion of the YMCA appropriation and whether the funding should be more specifically appropriated. Members discussed that the appropriation to the PRYMCA whether specifically allocated to cover the cost of programming or scholarships is well spent, and that having a YMCA in our town attracts people to the community.

**Article 4.**

**There was a consensus of the Board of Selectmen and the budget advisory committee to recommend Article 4.**

**Article 5.**

**There was a consensus of the Board of Selectmen and the budget advisory committee to recommend Article 5.**

**Article 6.**

**There was a consensus of the Board of Selectmen and the budget advisory committee to recommend Article 6.** There was follow up discussion about the serious condition of the roads and what it would take to make the repairs necessary. Selectman Scott Taylor and Chris Maas initiated a discussion with members about having the voters consider a bond in the following fiscal year to begin repairs and improvements to roads. Also it was mentioned that waiting until 2016 would give the town a chance to reassess the condition of roads and prioritize work to be done if a bond is issued for road improvements.

**IV. OPEN SESSION**

Selectman Conroy ask for a description of the income protection program. The Town Manager explained that employees have an option to enroll in the program with the Town paying a portion of the enrollment fee. He said that if an employee is out of work beyond what disability benefits will cover, the income protection program takes effect.

Chris Maas discussed the MMA Salary Survey and expressed concern that the town does not provide a decent wage to employees.

Town Manager, Jack Clukey, said that in consideration of the discussion about a road bond proposed in the near future, he recognized the need for resources to assist the town in prioritizing a road maintenance schedule. He suggested increasing the appropriation of funds from surplus by \$20,000 (Article 2.) and allocating those funds to the expenditure for road improvements (Article 6.) to apply in hiring a consultant to assist with preparing a road improvement plan.

**Article 2.**

**Board of Selectmen: Moved by: Conroy, Second: D'Agostino**

**Budget Advisory Committee: Moved by: Thibault, Second: Annis**

***Motion to increase the amount of funds appropriated from surplus by \$20,000 (from \$200,000 to \$220,000) for a consultant to do a road maintenance management plan.***

***Vote: Unanimous, Motion passed.***

**Article 6.**

**Board of Selectmen: Moved by D'Agostino, Second: Conroy**

**Budget Advisory Committee: Moved by: Thibault, Second: Annis**

***Motion to increase the expenditure for capital improvements and maintenance of Town roads by \$20,000, (from \$103,000 to \$123,000) to be appropriated from surplus for a consultant to do a road maintenance management plan.***

***Vote: Unanimous, Motion passed.***

V. **ADJOURN**

*Motion: D'Agostino, second: Conroy to adjourn at 7:24 AM. Vote: Unanimous, Motion passed.*

Respectfully submitted,  
Town of Dover-Foxcroft Board of Selectmen

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Elwood E. Edgerly, Chairman

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Jane K. Conroy

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Cynthia Freeman Cyr, Vice Chairman

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Gail D'Agostino

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Stephen G. Grammont

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Scott A. Taylor

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W. Ernie Thomas