

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, MARCH 27, 2017 ~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call

Selectmen present: Chairman Elwood Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Scott Taylor, and W. Ernie Thomas. Absent: Stephen Grammont.

Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

Treasurer Warrants

1. Payroll Warrant #57
2. Administrative Warrant #59
3. Warrant #M-02-17

Resolution #132-032717

MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

Board of Selectmen Meeting Minutes – March 13, 2017

Resolution #133-032717

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to approve the minutes of the Board of Selectmen Meeting of March 13, 2017. Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

VI. OPEN SESSION

A. Public Hearings

B. Open Session – Public

Norma Schnoer of Davis Street said that she was at a Water District Meeting earlier that day and that the Water District plans to work on Davis Street. She said that Mr. Clukey told her that a culvert could be placed on Davis Street when the road was being repaired, and that

there is no culvert in place now and that water is going into her driveway. Town Manager, Jack Clukey said the road work planned this summer would be a good time to install the culvert.

- C. Open Session – Board of Selectmen
- D. Adjustments to the Agenda

VII. COMMITTEE REPORTS

Town Manager Clukey said that the Budget Advisory Committee has been meeting on Wednesdays. He said last Wednesday 3/22, was the joint meeting of the Board of Selectmen and Budget Advisory Committee and that this coming Wednesday, 3/29, there will be a joint public hearing of the Board of Selectmen and Budget Advisory Committee.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Liquor License Application – Center Coffee House, LLC, Lori Knack, 20 East Main St. The Town Manager said that for the Liquor License application for Center Coffee House and Center Theatre the applicants, himself, Chief Dyer, and Merle Sanborn from the State Liquor Licensing Agency met and discussed the application. He noted that clarifications from the State Liquor Licensing decisions are as follows:

Both entities are named on the application and would be on one license.
Any license violation attributed to any location is a violation of the entire license.

Liquor serving areas: Center Coffee House main floor, Center Theater Lobby within a delineated (roped off) area inside the lobby (not in the Auditorium), Center Coffee House patron area on the roof (liquor must be served on the rooftop area by staff and not transported to the roof by the patron).

Liquor consumption areas: Center Coffee House main floor, Center Theater Lobby within a delineated area inside the lobby (not in the Auditorium), Center Coffee House patron area on the roof (liquor must be served on the rooftop area by staff not transported to the area by the patron).

Resolution #134-032717

MOTION: D’Agostino, seconded: Conroy, to approve the Liquor License application submitted by co-applicants Center Coffee House and Center Theatre stipulated as follows:

Liquor serving areas are Center Coffee House main floor, Center Theater Lobby within a delineated (roped off) area inside the lobby (not in the Auditorium), Center Coffee House patron area on the roof (liquor must be served on the rooftop area by staff.

Liquor consumption areas are Center Coffee House main floor, Center Theater Lobby within a delineated area inside the lobby (not in the Auditorium), Center Coffee House patron area on the roof (liquor must be served on the rooftop area by staff.

Vice Chairman Freeman Cyr disclosed that she serves on the Center Theatre Board of Directors. Vice Chairman Freeman Cyr said that other theatres serve in the auditoriums and wanted to know why the Center Theatre/Center Coffee House will not be doing the same. Patrick Myers said that it will be looked into but for now he is glad to have the license approved and to operate according to the stipulations discussed.

Voted unanimously (6-0); motion passed.

B. Municipal Officers Certification of Official Text of a Proposed Ordinance – Proposed Ordinance Prohibiting Retail Marijuana Establishments and Retail Marijuana Social Clubs in Dover-Foxcroft

Resolution #135-032717

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to sign the Municipal Officer's Certification of Official Text of a Proposed Ordinance Prohibiting Retail Marijuana Establishments and Retail Marijuana Social Clubs in Dover-Foxcroft . Motion passed.

C. Municipal Officers Certification of Official Text of a Proposed Ordinance – Proposed Dover-Foxcroft Moratorium Ordinance on Retail Marijuana Establishments, and Retail Marijuana Stores, and Retail Marijuana Social Clubs

Resolution #136-032717

MOTION: Thomas, seconded: Freeman Cyr, to sign the Municipal Officer's Certification of Official Text of a Proposed Dover-Foxcroft Moratorium Ordinance on Retail Marijuana Establishments, and Retail Marijuana Stores, and Retail Marijuana Social Clubs.

Town Manager, Jack Clukey, explained that Maine is under a state-wide moratorium ordinance through February 2018 while laws and details of permitting are being developed at the State level. He also explained that there will be an article on the referendum ballot to adopt an ordinance to prohibit retail marijuana establishments and retail marijuana social clubs in Dover-Foxcroft. He said that this is being proposed because at the last election the town voted against legalizing recreational marijuana in Maine. He said that there will be an additional article to adopt a moratorium on retail marijuana establishments and social clubs in Dover-Foxcroft should the preceding article fail.

Vice Chairman Freeman Cyr expressed that since there are two articles pertaining to the marijuana issue, this information should be shared with the public well in advance in order for the voters to better understand the ballot questions.

Voted unanimously (6-0); motion passed.

D. Chief of Police Appointment: Ryan Reardon

Town Manager, Jack Clukey, nominated Ryan Reardon to serve as Dover-Foxcroft Chief of Police. In his introduction, the Town Manager said that Ryan Reardon has been in law enforcement since 1994 and has spent the last 10 years working for the Kennebec County Sheriff's Department. He said that Mr. Reardon has served as Patrol Deputy, Major Chief Deputy, and as Interim Sheriff in Kennebec County in September 2015 and was appointed by the Governor as Interim Sheriff for Kennebec County in March 2016. Also, Mr. Reardon

has a Chiefs/Sheriffs Executive Certification and other extensive law enforcement training and experience. The Town Manager said that Mr. Reardon's date of hire is April 30th.

Mr. Reardon thanked the Board and talked about attending the Sunday Maple Breakfast and was glad to see that hospitality is still in place in the community. He said that he looks forward to giving back to the community as much as he can and is committed to the issues facing law enforcement.

Mr. Reardon introduced his wife, Kathy. He said he is honored to be coming back to the area near to his hometown of Dexter.

Resolution #137-032717

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to appoint Ryan Reardon as Chief of Police for the Town of Dover-Foxcroft effective April 30, 2017 with a term to expire June 30, 2017. Motion passed.

Resolution #138-032717

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to appoint Ryan Reardon as Constable for the Town of Dover-Foxcroft effective April 30, 2017 with a term to expire June 30, 2017. Motion passed.

E. Town Manager's Report

Town Manager, Jack Clukey noted the following upcoming Meetings:
Land Use Ordinance Committee Tuesday, March 28th, 6:30 PM.

On Thursday, March 30th from 10:00 AM – 11:30 AM, there will be a kickoff event for the Town's Age Friendly Community Initiative. Patricia Oh from AARP, Meg Callaway with the Thriving in Place Project and others will be here to talk about the Age Friendly Community Initiative and things that will be going on in 2017.

Tuesday, April 4th at 6:30 PM, the Charter Commission will hold their public hearing.

He also noted that nomination papers for municipal offices were available on March 20th and due May 1st.

X. CORRESPONDENCE

-RSU No. 68, Board of Director's Meeting, 030717

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

Town Manager, Jack Clukey said that Dave Johnson recently completed the street light inventory.

The Town Manager also said that EPA and DEP representatives met at Central Hall last week to wrap up the Brownfields project.

He also said that the Maple Breakfast on Sunday was successful and well attended.

XII. EXECUTIVE SESSION

XIII. ADJOURN

Resolution #139-032717

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to adjourn at 7:00 PM. Motion passed.