

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, MAY 11, 2015~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call

Present: Chairman Edgerly, Jane Conroy, Gail D'Agostino, Stephen Grammont, Scott Taylor, and W. Ernie Thomas. Late: Vice Chairman Freeman Cyr. Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

Treasurer Warrants

1. Payroll Warrant #58
2. Administrative Warrant #59
3. Wastewater Warrant #60

Resolution #183-051115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

Board of Selectmen – April 27, 2015

Resolution #184-051115

MOTION: Conroy, seconded: Taylor, and voted unanimously (6-0) to approve the minutes of the April 27, 2015 Board of Selectmen Meeting. Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

VI. OPEN SESSION

A. Public Hearing Dangerous Building Hearings

Chairman Edgerly opened the hearings at 6:35 PM.

a. 533 Essex Street, Map 34, Lot 17

Scott Walton asked if the town was planning to burn the structure. Town Manager, Jack Clukey said that it is being considered provided there are no dangers in doing so. Mr. Walton also asked if the property would be sold by bid. The Town Manager said that if the property is to be sold, it would go through the tax acquired property bid process.

b. 419 East Dover Road, Map 43, Lot 1

There were no comments with regard to the property at 419 East Dover Road.

c. 101 Harrison Avenue, Map 10, Lot 62

Kelly Smith, granddaughter of Floyd Smith, said that the property deed was last in her grandfather's name. She asked if she would be able to enter the property to see if there were any items she could have that belonged to her grandparents. The Town Manager said that it is possible that it could be dangerous, and that he would have a no trespassing sign on the property, but she could sign a waiver of liability before she enters the property. The Town Manager said that the Fire Chief plans to burn the structure.

d. 8 Cherry Street, Map 32, Lot 49

Jessica Harrington, property owner, said that she is in the process of cleaning around the house and that it is in good shape. She said she plans to continue doing work at the property and plans to eventually live in it again. The Town Manager said that later in the meeting, the Board of Selectmen would be asked to order that she continue to clean up the property, and require a letter from a building inspector to be submitted to the town stating that the house is structurally sound.

e. 14 Cherry Street, Map 32, Lot 52

Town Manager, Jack Clukey said that this property is owned by Gerald Merrill. He requested to table the hearing for 14 Cherry Street as a letter was received by the town's attorney on behalf of the owner requesting additional time due to a medical appointment. He said the owner intends to remedy the condition of the property. It was discussed that the owner is considering donating the property to the town.

Resolution #185-051115

MOTION: Conroy, seconded: Thomas, and voted unanimously (7-0) to table the hearing for 14 Cherry St., Map 32, Lot 52. Motion passed.

The hearing was closed.

- B. Open Session – Public
- C. Open Session – Board of Selectmen
- D. Adjustments to the Agenda
 - New Business, G. Snowmobile Club – Trail Groomer

VII. COMMITTEE REPORTS

Vice Chairman Freeman Cyr reported that at the administrative committee meeting of 050415, the fire alarm system proposal was discussed and also the Town Manager evaluation was reviewed.

Selectman Taylor reported that the recreation committee met on 050615 with Tim Smith and discussed Foxcroft Youth Sports participation and upcoming projects.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Dangerous Building Actions

1. 533 Essex Street, Map 34, Lot 17

Resolution #186-051115

MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (7-0) to approve the Decision and Order for 533 Essex Street, Map 34, Lot 17. Motion passed.

2. 419 East Dover Road, Map 43, Lot 1

Resolution #187-051115

MOTION: Thomas, seconded: Conroy, and voted unanimously (7-0) to approve the Decision and Order for 419 East Dover Road, Map 43, Lot 1. Motion passed.

3. 101 Harrison Avenue, Map 10, Lot 62

Resolution #188-051115

MOTION: D'Agostino, seconded: Thomas, and voted unanimously (7-0) to approve the Decision and Order for 101 Harrison Ave., Map 10, Lot 62. Motion passed.

4. 8 Cherry Street, Map 32, Lot 49

Resolution #189-051115

MOTION: Thomas, seconded: Conroy, and voted unanimously (7-0) to approve the Decision and Order for 8 Cherry Street, Map 32, Lot 49. Motion passed.

5. 14 Cherry Street, Map 32, Lot 52

Resolution #190-051115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to table dangerous building actions for 14 Cherry St., Map 32, Lot 52. Motion passed.

B. Moratorium Ordinance

1. Extension

Town Manager, Jack Clukey said that if the Board wishes to move forward in extending the Moratorium Ordinance Regarding Private Distribution Corridors to Include Paved Highways, Pipelines, and High Tension Transmission Lines, a public hearing could be held at the next regular meeting on May 27th. The Town Manager said that the extension

could be granted as long as reasonable progress has been made and there is a need for an extension. He said that at this time, the existing ordinance is not specific in terms of corridors, and also that the comprehensive plan committee is in the process of an update, therefore there is justification to approve the extension.

2. Municipal Officer's Notice of Public Hearing – May 27, 2015 - Extension of the Moratorium Ordinance Regarding Private Distribution Corridors to Include Paved Highways, Pipelines, and High Tension Transmission Lines

Resolution #191-051115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to sign the Municipal Officer's Notice to hold a public hearing for the proposed Extension of the Moratorium Ordinance Regarding Private Distribution Corridors to Include Paved Highways, Pipelines, and High Tension Transmission Lines. This hearing will be held during the regular Board of Selectmen Meeting of May 27, 2015 at 6:30 PM. Motion passed.

C. Fire Alarm System

The Board received a copy of a proposal to install fire alarm systems at the town office, fire department, police department, and public works department. The Town Manager said that the existing alarm system only rings inside the building and does not make a call for a responder.

Dave Johnson, Finance Director said that the proposal in the amount of \$20,236 is reasonable based on a budget estimate he received from Plymouth Engineering. It was discussed that installing the system will not decrease insurance costs, but hopefully will deter costs from increasing.

Resolution #192-051115

MOTION: D'Agostino, seconded: Grammont, and voted unanimously (7-0) to move forward with the proposal received for installing the fire alarm system. Motion passed.

D. Town Meeting Warrant – June 9, 2015

Resolution #193-051115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to sign the Annual Town Meeting Warrant for the June 9, 2015 Referendum Election. Motion passed.

E. RSU #68 Warrant & Notice of Election

Resolution #194-051115

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to sign the RSU #68 Budget Validation Referendum Warrant and Notice of Election for June 9, 2015. Motion passed.

F. Hourly Schedule – Registrar of Voters

Resolution #195-051115

MOTION: D'Agostino, seconded: Freeman Cyr, and voted unanimously (7-0) to set the Hourly Schedule of the Registrar of Voters as follows: 7:30 AM. - 4:00 PM on

Mondays, Thursdays, & Fridays, and 7:30 AM – 6:00 PM on Wednesdays. Motion passed.

G. Snowmobile Club Trail Groomer

Town Manager, Jack Clukey said that in 2007, the Snowmobile Club was able to purchase a new trail groomer with a grant combined with \$25,000 in assistance from the Town to complete the purchase. He said the Club repaid the town in two payments while the Town held the title to the groomer. The Town Manager said that the Club is now pursuing a grant for a new groomer. He said the Club is asking the Town to assist by approving a loan for \$50,000, with a six year repayment schedule while the town holds the title to the groomer. He said that if the Club receives the grant, the repayment schedule would shrink to two years. The Board was asked to consider a Special Town Meeting to approve the funds. Some Board members said that although they are not opposed to the loan, they are asking why the Club couldn't secure their own funding and whether the request could be considered an emergency. It was also asked what it costs to hold a special town meeting. The Town Manager said that interest rates would be more favorable if the town finances the loan, and if the special town meeting was held during a regular Board of Selectmen meeting, the only cost would be the moderator's fee. He explained that groomer would be needed by December and that there is a four month process to have it delivered, therefore it should be done before the end of June.

The Board discussed the benefits to the Town's economy of having a public trail through Dover-Foxcroft.

Resolution #196-051115

MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to move forward with assisting the snowmobile club in funding a new trail groomer. Motion passed.

H. Town Manager's Report

Town Manager, Jack Clukey, gave the following report:

Engineers from Maine DOT will be in town this week to look at and discuss the unbuilt sections of Route 7.

The farmers market will be moving from the Robinson's lot to the cove at the Chamber of Commerce this summer because Robinson's is being leased.

Work is scheduled to resume on the Dunkin Donuts project this week and open in August.

The Board of Selectmen has been invited to participate in the Memorial Day Parade on May 25th. Lineup will start at 9:00 AM at Dave's World on Summer Street.

The Town Manager noted the following events taking place on Saturday, May 30th: Kiwanis Canoe Race, start time at 10 AM at King Cummings Park in Guilford, finish line at Foxcroft Academy; Balloon Rally (a few balloonists will be in town to fly on the 30th); and the Selectmen are invited to a Farewell Open House at the Living Word Assembly of God Church on 176 East Main Street for Tom and Rhonda Bruce in honor of 25 years of service in Dover-Foxcroft.

X. CORRESPONDENCE

-Proposed Resolution for Moratorium Extension

XI. CLOSING REMARKS (If necessary and time permitting)

Selectman Thomas asked about the plans for the flower bed near the fire station. The Town Manager said the plan is to plant grass and more flowers if needed. He said it is difficult to maintain a garden because of the trucks going in and out of the station and also the plow trucks have difficulty avoiding the flower bed in winter.

Selectman Conroy asked about the activity happening near McDonalds. The Town Manager said that Family Dollar is relocating in a new building as they have outgrown their existing space.

XII. EXECUTIVE SESSION

A. Economic Development

Resolution #197-051115

MOTION: D'Agostino, seconded: Thomas, and voted unanimously (7-0) to go into Executive Session per 1 MRSA §405(6)(d) to discuss economic development. Motion passed.

Resolution #198-051115

MOTION: D'Agostino, seconded: Thomas, and voted unanimously (7-0) to come out of Executive Session. Motion passed.

B. Personnel Matters – Town Manager Evaluation

Resolution #199-051115

MOTION: Grammont, seconded: Taylor, and voted unanimously (7-0) to go into Executive Session per 1 MRSA §405(6)(A) to discuss personnel Matters. Motion passed.

Resolution #200-051115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to go to come out of Executive Session. Motion passed.

Resolution #201-051115

MOTION: D'Agostino, seconded: Edgerly, and voted unanimously (7-0) to approve a one-time compensation payment equivalent to two weeks salary to Town Manager, Jack Clukey. Motion passed.

XIII. ADJOURN

Resolution #202-051115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to adjourn at 7:55 PM. Motion passed.

Respectfully submitted,
Town of Dover-Foxcroft Board of Selectmen

Elwood E. Edgerly, Chairman

Jane K. Conroy

Cynthia Freeman Cyr, Vice Chairman

Gail D'Agostino

Stephen G. Grammont

Scott A. Taylor

W. Ernie Thomas