I. OPEN MEETING
A. Opening Ceremonies
Selectman Taylor opened the meeting at 6:30 pm and led the Pledge of Allegiance.

B. Roll Call


Also present: Jack Clukey, Town Manager, Lisa Ronco, Recorder, and Dave Johnson, Zoom Teleconference Administrator.

C. Adjustments to the Agenda

II. APPROVAL OF MINUTES
Budget Advisory Committee – May 13, 2020
It was moved and seconded to approve the minutes of the Budget Advisory Committee meeting of May 13, 2020. Vote: Unanimous. Motion passed.

III. FISCAL YEAR 2020-2021 MUNICIPAL BUDGET
Draft Warrant Articles & Recommendations for the FY 20-21 Budget
Town Manager, Jack Clukey referred to the draft Town Meeting Warrant. He said that there is no date set for Annual Town Meeting due to the COVID-19 Mandate of restrictions on gatherings. He said that MMA has reached out to the Governor’s Office for guidance on the process for town meetings and posting the warrant.

He also said that the Land Use Committee has proposed articles likely to appear on the warrant but they are not budget items.

He referred to the budget articles on the draft warrant and said that the warrant is in the same format as in previous years and once approved by the Board of Selectmen and Budget...
Advisory Committee, the articles would appear on the final warrant to be voted on. He also explained that changes could be made at the June public hearing on the budget.

**ARTICLE 2**
Shall the Town appropriate revenues anticipated in the amount of $2,133,808 and appropriate additional funds including funds from surplus in the amount of $260,000, for a total amount of $2,393,808 to be used to reduce amounts to be raised from the property tax commitment to fund appropriations in subsequent articles, and; authorize the Board of Selectmen to appropriate an additional amount from surplus to reduce the property tax commitment?

There was a consensus of the Board of Selectmen and of the Budget Advisory Committee to recommend Article 2.

**ARTICLE 3**
Shall the Town raise and appropriate the sum of $4,651,635, for Town Operations? (Revenue and surplus to be used to reduce the amount to be raised to fund this article is $2,279,508, net amount to be raised is $2,372,127.)

There was a consensus of the Board of Selectmen and of the Budget Advisory Committee to recommend Article 3.

**ARTICLE 4**
Shall the Town raise and appropriate the sum of $205,500 to capital reserve to fund capital equipment? (Revenue and surplus to be used to reduce the amount to be raised to fund this article is $18,600, net amount to be raised is $186,900.)

There was a consensus of the Board of Selectmen and of the Budget Advisory Committee to recommend Article 4.

**ARTICLE 5**
Shall the Town raise and appropriate the sum of $72,500 to capital reserve to fund capital improvements to Town buildings and facilities? (Revenue to be used to reduce the amount to be raised to fund this article is $5,700, net amount to be raised is $66,800.)

There was a consensus of the Board of Selectmen and of the Budget Advisory Committee to recommend Article 5.

**ARTICLE 6**
Shall the Town appropriate all money received from the State of Maine (anticipated in the amount of $90,000) for capital improvements and maintenance of Town roads and bridges per Urban-Rural Initiative Public Law Title 23 Chapter 19 Subsection 1803-B, and raise and appropriate $310,000 for capital improvements and maintenance for Town Roads? Total expenditure = $400,000.

There was a consensus of the Board of Selectmen and of the Budget Advisory Committee to recommend Article 6.
ARTICLE 7  
Shall the Town of Dover-Foxcroft appropriate all sewer department revenue anticipated in the amount of $728,510 to fund sewer operations, debt repayment and capital? Total expenditure = $728,510.

(Sewer fees are projected to remain unchanged at a base rate of $89.65 for usage at 0-1,200 cubic feet and $9.37 for usage in excess of 1,200 cubic feet.)

The Town Manager explained that the wastewater budget is funded by the rate payers.

IV. OPEN SESSION  
The Town Manager said that changes were discussed at the last meeting and that the proposed budget is much the same as the previous years. He said that the projection in revenues for excise tax and State Revenue Sharing have been reduced and so some capital items were being eliminated from this fiscal year’s budget. He said no changes were proposed for the road improvement budget.

Selectman Conroy asked about the reduction in excise tax revenue.

Town Manager Clukey said the projection was based on the fiscal climate of 2008 when fewer newer cars were purchased reducing excise tax revenue. He said people who would have registered their vehicles during the months of March, April, and May will still register, delaying excise taxes received.

He also said that some line items were reduced based on history such as enrollment of health insurance, and fuel oil.

The Town Manager also said that he spoke with Superintendent Stacy Shorey and that the school budget is expected to have no increase.

The Town Manager also said that the mil rate projection is based on the assumption of an increase in town valuation.

Budget Advisory Chair Chris Maas commended the Town Manager and Finance Director, Dave Johnson on preparing the budget and making reductions where they were needed.

V. ADJOURN  
*It was moved and seconded to adjourn at 7:10 PM. Vote: Unanimous. Motion passed.*