

**BOARD OF SELECTMEN  
TOWN OF DOVER-FOXCROFT  
MONDAY, MAY 22, 2017 ~ 6:30 PM  
DOVER-FOXCROFT MUNICIPAL BUILDING  
MEETING ROOM  
MINUTES**

**I. OPEN MEETING**

**A. Opening Ceremonies**

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

**B. Roll Call**

Selectmen present: Chairman Elwood Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Scott Taylor, and W. Ernie Thomas. Absent: Stephen Grammont.  
Also present: Town Manager, Jack Clukey.

**II. CONSENT AGENDA**

**A. Treasurer Warrants**

1. Payroll Warrant #70
2. Administrative Warrant #71

**B. Cemetery Conveyance**

Leon E. Kirkpatrick, Jr. - Dover Cemetery Poole Yard, Lot #24, 6 spaces

*Resolution #167-052217*

*MOTION: Thomas, seconded: D'Agostino, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.*

**III. APPROVAL OF MINUTES**

Board of Selectmen Meeting Minutes – May 8, 2017

*Resolution #168-052217*

*MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the minutes of the Board of Selectmen Meeting of May 8, 2017. Motion passed.*

**IV. QUITCLAIM DEEDS**

**V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS**

**A. Supplemental Tax Warrant 2017**

*Resolution #169-052217*

*MOTION: Freeman Cyr, seconded: Taylor, and voted unanimously (6-0) to sign the Supplemental Tax Warrant for 2017. Motion passed.*

**B. Supplemental Tax Certificate 2017**

*Resolution #170-052217*

*MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to sign the Supplemental Tax Certificate for 2017. Motion passed.*

C. Wastewater Abatement Reconsideration – 17 Cherry Street  
Town Manager, Jack Clukey explained that after a follow up visit to 17 Cherry Street with the property manager, the wastewater department was able to determine that the sump pump was connected to a pipe that pumped water to the back yard and not into the sewer system.

***Resolution #171-052217***

***MOTION: Freeman Cyr, seconded: Thomas, and voted unanimously (6-0) to reconsider the vote on April 24, 2017 regarding the abatement application for Acct#753 for the property located at 17 Cherry Street from the Maine Highlands Federal Credit Union. Motion passed.***

***Resolution #172-052217***

***MOTION: Freeman Cyr, seconded: D'Agostino, and voted unanimously (6-0) to approve the wastewater abatement request for Acct#753 for the property located at 17 Cherry Street for Maine Highlands Federal Credit Union. Motion passed.***

**VI. OPEN SESSION**

**A. Public Hearings**

**1. Town of Dover-Foxcroft Municipal Candidate & Referendum Ballot June 13, 2017**

Chairman Edgerly opened the public hearing at 6:35 PM. Patricia Johnson asked about the \$300,000 increase to the public works budget. The Town Manager said that the department is in need of updated equipment and that the newest plow truck is model year 2007. He said that the department is proposing to buy a new model plow truck and two stainless sander bodies to replace on existing plow trucks. He said that the \$300,000 is from existing funds and would not come from the tax commitment. The hearing closed at 6:40 PM.

**2. Extension of Moratorium Ordinance Regarding Private Distribution Corridors to Include Paved Highways, Pipelines, and High Tension Transmission Lines**

Chairman Edgerly opened the public hearing at 6:40 PM. There being no questions or comments the public hearing was closed.

**B. Open Session – Public**

Patricia Johnson spoke on behalf of citizens that were present in the audience and said that she did not approve of the configuration at Union Square. She said that the consensus of most people she has talked with is in agreement, and that she thought it must be inconvenient for both the fire department and public works department. She asked that the area be returned to the original configuration and Pleasant Street be open again.

Nancy Taylor said that it must be an inconvenience to business owners in that area.

Nancy Matulis said that there have been more and more items such as signs and furniture placed on the sidewalks downtown and that the town needs to ensure that the sidewalks are pedestrian friendly. She said she also agrees with the others about Union Square.

Town Manager, Jack Clukey said that the configuration at Union Square was put in place last July and it is planned to be returned to its former configuration by Memorial Day. He also said that the issue would be discussed later on the agenda. He said that he met with the downtown committee last week. He said that the goal was to make downtown look nicer and that the efforts of the committee were well intended but that the committee also agrees that there would be some better ways to improve the downtown.

Vice Chairman Freeman Cyr said that the downtown committee is dedicated to creating places to gather, improve the look of downtown, and to increase vitality. Vice Chairman Freeman Cyr said that the committee is welcoming to new people that would like to join in its efforts. She also said that the committee has been very successful in the past and would welcome help with projects such as plantings.

Chris Maas asked if there were regulations regarding placing items on the sidewalks.

Police Chief Ryan Reardon said that Title 29-A states that sidewalks cannot be impeded and that it is a violation of State law to block sidewalks. He said that the statute is available on the State's website [maine.gov](http://maine.gov).

John Pingrey said that he has talked with the Town Manager about the cemetery on the Guilford Road. He said that there is a spot toward the back of the cemetery that is wet and needs drainage and asked if there was a way to keep track of when the work would be done.

The Town Manager said that there is this and other water issues at the cemetery and that it would be a matter of getting it on the schedule for this year.

#### C. Open Session – Board of Selectmen

Selectman Conroy said that regarding the Pre-K waiting list for enrollment, it was previously required that there be 10 students to a class and it has been changed to eight for each class. She also said that it is a priority to have another support person for the district.

Selectman Conroy said that she has been receiving calls about flat tires on gravel roads. Selectman D'Agostino said that she lives on a gravel road and has noticed speed to be an issue.

#### D. Adjustments to the Agenda

Added: New Business. G. Liquor License Renewal Application 1. Foxcroft Golf Club. 2. Pastimes Pub. New Business . H. Pole Permit Klimavicz Road.

### **VII. COMMITTEE REPORTS**

Public Works – 050917 – Town Manager, Jack Clukey reported that the public works committee discussed specs for a plow truck and sander bodies and also upcoming gravel road and paving work to be done.

Promotion & Development – 051717 – Town Manager Clukey reported that the promotion and development committee discussed the issue of the configuration at Union Square.

Recreation – 051717 - The Town Manager reported that the committee discussed the FYS spring program, the basketball court behind the Congregational Church, and that Tim Smith has volunteered to do improvements there. The Town Manager also said that the infield at

the Park Street field will hopefully be replaced this year. Vice Chairman Freeman Cyr said the town is lucky to have the volunteers it has with the recreation committee. Vice Chairman Freeman Cyr also said that the committee talked with Dr. Thibault about program safety.

## **VIII. UNFINISHED BUSINESS**

### **IX. NEW BUSINESS**

A. Resolution - Extension of Moratorium Ordinance Regarding Private Distribution Corridors to Include Paved Highways, Pipelines, and High Tension Transmission Lines  
*Resolution #173-052217*

*MOTION: Freeman Cyr, seconded: D'Agostino, and voted unanimously (6-0) to approve and sign the Resolution for the Extension of the Moratorium Ordinance Regarding Private Distribution Corridors to Include Paved Highways, Pipelines, and High Tension Transmission Lines by an additional 180-day time period beginning on May 31, 2017 and ending on November 26, 2017. Motion passed.*

B. Police Department Appointment – Constable  
*Resolution #174-052217*

*MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to appoint James E. Reardon as Constable for the Dover-Foxcroft Police Department with a term to expire June 30, 2017. Motion passed.*

James Reardon introduced himself. He said he grew up in the community and looks forward to protect and serve the citizens of Dover-Foxcroft.

Chief Reardon recommended the appointment of Joshua Conroy. He said that Joshua Conroy was born and raised in Dover-Foxcroft and has been working full time with the US Border Patrol in Jackman. He said that Joshua Conroy was employed with the Dover-Foxcroft Police Department for two years and while the department is short-staffed, Joshua will be here to help.

*Resolution #175-052217*

*MOTION: Thomas, seconded: Taylor, and voted (5-0-1) to appoint Joshua Conroy as Constable for the Dover-Foxcroft Police Department with a term to expire June 30, 2017. Abstained: Conroy. Motion passed.*

C. Pleasant Street Retaining Wall

The Board discussed bids received to replace the granite wall at the bottom of Pleasant Street. The Town Manager said that the bids were reviewed by an engineer and that all bidders were present during the public bid opening. When asked why there was such a discrepancy with the bids, the Town Manager said that that Haley Construction already works with the needed materials and that they are a local company and that distance might be a factor.

<b>Bidder</b>	<b>Contact</b>	<b>Bid Amount</b>
Lawsons Landscaping and Construction Inc.	111 Shore Road Dexter, ME 04930	\$58,059.17
BR Newhouse Construction Inc.	PO Box 612 Pittsfield, ME 04967	\$56,875.00
Haley Construction	165 Main Street PO Box 339 Sangerville, ME 04479	\$32,878.00

***Resolution #176-052217***

***MOTION: Taylor, seconded: Conroy, and voted unanimously (6-0) to accept the low bid submitted by Haley Construction in the amount of \$32,878.00 to replace the Pleasant Street retaining wall. Motion passed.***

**D. Union Square**

Town Manager, Jack Clukey said that line striping is expected to be done within the next week to return Union Square to its former traffic configuration.

Selectman Conroy said that although the intensions were well meant, the changes didn't work.

Patricia Johnson said she didn't mean disrespect toward those who were trying to make improvements to Union Square.

***Resolution #177-052217***

***MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to return Union Square to its former traffic configuration. Motion passed.***

**E. Annual Town Meeting Warrant – June 13, 2017**

***Resolution #178-052217***

***MOTION: D'Agostino, seconded: Thomas, and voted unanimously (6-0) to sign the Annual Town Meeting Warrant for June 13, 2017. Motion passed.***

**F. Warrant and Notice of Election – RSU No. 68 Budget Validation Referendum**

***Resolution #179-052217***

***MOTION: Thomas, seconded: Freeman Cyr, and voted unanimously (6-0) to sign the Warrant and Notice of Election – RSU No. 68 Budget Validation Referendum for June 13, 2017. Motion passed.***

Vice Chairman Freeman Cyr noted that the RSU No. 68 Annual Budget Meeting is on May 30th.

G. Liquor License Renewal Application

1. Foxcroft Golf Club

**Resolution #180-052217**

**MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to approve the liquor license renewal application submitted by Foxcroft Golf Club. Motion passed.**

2. Pastimes Pub

**Resolution #181-052217**

**MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to approve the liquor license renewal application submitted by Pastimes Pub. Motion passed.**

It was noted that there was a renewal application recently approved for Pastimes Pub and that because it was not submitted to the State by the application by the deadline, the Department of Public Safety Liquor License Division asked that a renewal application be resubmitted to the town.

H. Pole Permit Klimavicz Road

**Resolution #182-052217**

**MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to approve the pole permit for Klimavicz Road. Motion passed.**

I. Town Manager's Report

The Town Manager gave the following report:

We have advertised for bids on our oldest cruiser, 2009. We expect to have bids by the June Selectmen's Meeting.

Also in June, we should have bids for this year's paving work as well as bids for public works equipment included in the 2017 budget.

The homecoming committee is gearing up for the homecoming parade this year on Saturday, August 5<sup>th</sup>. This is an anniversary year for the town with it being the 95<sup>th</sup> anniversary of the union of Dover and Foxcroft.

Reminder: The Board of Selectmen has been invited to participate in the Memorial Day Parade next week. Lineup will be in the Dave's World parking lot at 9:30 AM.

**X. CORRESPONDENCE**

RSU No. 68 Board of Directors Meeting Minutes 050217 and First Reading Policies

**XI. CLOSING REMARKS (Open Session if necessary and time permitting.)**

Patricia Johnson thanked the Board for listening to her remarks during opening session.

John Pingrey asked for contact information for the homecoming parade.

Vice Chairman Freeman Cyr asked for notification of upcoming downtown committee meetings.

Selectman Conroy thanked the town for the retirement party for Chief Dennis Dyer.

**XII. EXECUTIVE SESSION**

**XIII. ADJOURN**

*Resolution #183-052217*

*MOTION: Taylor, seconded: Conroy, and voted unanimously (6-0) to adjourn at 7:20 PM. Motion passed.*