Town of Dover-Foxcroft
Public Hearing
Wednesday, June 3, 2020~ 6:30 PM
Fiscal Year 2020-2021 Proposed Municipal Budget

MINUTES

I. OPEN MEETING
   A. Opening Ceremonies
      Board of Selectmen Vice Chairman Freeman Cyr welcomed everyone to the public hearing. Marc Poulin, Budget Advisory Committee Vice Chairman led the Pledge of Allegiance.

   B. Roll Call

      Budget Advisory Committee members present: Vice Chair Marc Poulin, James Annis, Lucas Butler, William Clark, Jamie Gaudion, Sean Letarte, Kathleen Thibault. Absent: Kimberly Cavanagh and Chairman Chris Maas.

      Also present: Town Manager, Jack Clukey, Dave Johnson, Zoom Teleconference Administrator, Lisa Ronco, Clerk/Recorder.

   C. Adjustments to the Agenda

II. PUBLIC HEARING
    FY 2020-2021 Proposed Municipal Budget
    Marc Poulin, Budget Advisory Chair opened the hearing at 6:37 PM.
    Town Manager Clukey said that the budget advisory committee began their work on the budget in March but had to pause in mid-March due to COVID 19. He said that the committee’s work resumed on May 13th and that in the interim there were changes in revenue projections due to COVID 19 and its effects on the economy. He said there is a projection for a significant reduction in two revenue sources expected to offset the tax commitment. He said that excise tax collections and State revenue sharing are expected to decline and that the proposed revised budget reflects those changes. He said that the projected reductions resulted in $180,000 in expenditure cuts in operations and capital and an additional use of fund balance.

    The Town Manager said that the proposed budget is reflected in the warrant articles that will be voted on at the July 14th Annual Town Meeting Referendum.
Budget Advisory Vice Chairman Marc Poulin invited the public to comment or ask questions pertaining to each budget article.

**Article 2.**
Sam Katz asked for clarification as to whether fund balance is being used to balance the budget.

Town Manager, Jack Clukey said that each year, the surplus fund balance is used to offset the tax commitment and referred to the budget summary noting that compared to last year, there is a proposed decrease in the use of fund balance for the proposed budget.

**Article 3.** No questions or comments.
**Article 4.** No questions or comments.
**Article 5.** No questions or comments.

**Article 6.**
Sam Katz referred to the MDOT traffic study that is on the town’s website. He asked if the study resulted in any recommendations to the road improvement budget.

The Town Manager said that there have been no such recommendations for road paving, but noted that in 2016 asphalt prices trended downward allowing for more work to be done. He said improvements to sidewalks and bridges are not part of the pavement management plan and that those types of projects would lead to an increase in the road improvement budget.

Selectman D’Agostino ask about replacement of a plow truck for public works that was planned for but eliminated in the new proposal.

The Town Manager said that although the replacement of the 98 plow truck needs to be addressed, it has been eliminated from the budget for this year, and noted that since 2008, the department had only purchased used vehicles until the town bought a new truck in 2017. He said that for some time, the department had been relying too heavily on used equipment and had not cycled in new equipment as much. He discussed the possibility of purchasing a cab and chassis since the truck has a good sander body. He also said that this could be addressed at an emergency special town meeting at a later date but felt that it was something the town should not proceed with at this time.

**Article 7.** No questions or comments.

*MOTION:* Board of Selectmen D’Agostino, Seconded: Conroy to approve the warrant articles as written for the FY 20-21 proposed municipal budget to be voted on at the July 14, 2020 Annual Town Meeting Referendum. Vote: Unanimous. Motion passed.

*MOTION:* Budget Advisory Committee Gaudion, Seconded: Letarte to approve the warrant articles as written for the FY 20-21 proposed municipal budget to be voted on at the July 14, 2020 Annual Town Meeting Referendum. Vote: Unanimous. Motion passed.

Vice Chairman Poulin closed the public hearing at 6:55 PM.
III. OPEN SESSION
Selectman D’Agostino thanked the budget advisory committee for their perseverance through a difficult and awkward process.

Town Manager Clukey agreed that it was a unique experience and that he appreciates the work and the additional time the committee put forth.

Marc Poulin asked about the process for town meeting with restrictions on gatherings and social distancing.

The Town Manager said the next steps are to determine a process to hold town meeting within the State guidelines for social distancing. He said that the Selectmen will meet on Monday, June 8th and will have an opportunity for discussion on how to proceed.

IV. OTHER

V. ADJOURN
MOTION: Thibault, Seconded: Taylor to adjourn at 7:25 PM. Vote: Unanimous. Motion passed.