

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, JUNE 12, 2017 ~ 7:30 AM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
SPECIAL MEETING
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 7:30 AM.

B. Roll Call

Present: Chairman Elwood Edgerly, Vice Chairman Freeman Cyr, Scott Taylor, and Jane Conroy. Also present: Town Manager, Jack Clukey.

II. NEW BUSINESS

Fair Hearing Authority Appointment

Town Manager, Jack Clukey said that there is a statutory requirement to appoint a Fair Hearing Authority (FHA) for the purpose of a general assistance applicant's request to a fair hearing on a decision issued by general assistance administrator or his/her designee.

He said that upon a claimant's request for a fair hearing, the Fair Hearing Authority must meet and hold the hearing within five working days.

The Town Manager said that the municipal officers appoints a Fair Hearing Authority to determine, based on the evidence at the hearing, whether the claimant was eligible to receive assistance at the time they applied for general assistance.

The Board discussed the appointment of the FHA until the term expiration of June 30, 2017, and then the appointment of the FHA for the period of July 1, 2017 through June 30, 2018, and agreed to appoint the Town Manager with David Johnson as the alternate through the end of FY 2016-2017.

The Board asked the Town Manager to consult with the town attorney to find whether it is appropriate to appoint the members of the Board of Selectmen as the FHA with any three available members available to conduct a hearing.

Resolution #184-061217

MOTION: Conroy, seconded: Taylor, and voted unanimously (4-0) to appoint Jack Clukey as the Fair Hearing Authority with a term to expire June 30, 2017. Motion passed.

Resolution #185-061217

MOTION: Edgerly, seconded: Taylor, and voted unanimously (4-0) to appoint David Johnson as the Alternate Fair Hearing Authority with a term to expire June 30, 2017. Motion passed.

III. CLOSING REMARKS (Open Session if necessary and time permitting.)

IV. EXECUTIVE SESSION

V. ADJOURN

Resolution #186-061217

MOTION: Taylor, seconded: Conroy, and voted unanimously (4-0) to adjourn at 7:50 AM. Motion passed.