

**BOARD OF SELECTMEN  
TOWN OF DOVER-FOXCROFT  
MONDAY, JUNE 15, 2015 ~ 6:30 PM  
DOVER-FOXCROFT MUNICIPAL BUILDING  
MEETING ROOM  
MINUTES**

**I. OPEN MEETING**

A. Opening Ceremonies

B. Roll Call

Present: Chairman Ederly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino  
Stephen Grammont, Scott Taylor, and W. Ernie Thomas.

Also present: Town Manager, Jack Clukey.

**II. CONSENT AGENDA**

A. Treasurer Warrants

1. Payroll Warrant #63, #67
2. Administrative Warrant #64, #68
3. Trust Acct. Warrant #65
4. Wastewater Warrant #66
5. GenFund/WW Checking Acct Warrant #M-06-15

B. Cemetery Conveyance

Mary Jane Mincher, Rural Grove, New Section, Lot 114B, Space 3

***Resolution #004-061515***

***MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to approve the Consent Agenda. Motion passed.***

**III. APPROVAL OF MINUTES**

Board of Selectmen Meeting and Public Hearing - May 27, 2015

***Resolution #005-061515***

***MOTION: Thomas, seconded: Freeman Cyr, and voted unanimously (7-0) to approve the minutes of the Board of Selectmen meeting and Public Hearing of May 27, 2015. Motion passed.***

**IV. QUITCLAIM DEEDS**

**V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS**

**VI. OPEN SESSION**

A. Public Hearings

Liquor License Application – The Mill Inn and Café

Chairman Edgerly opened the public hearing at 6:35 PM. Erin Cabot was present on behalf of the application for a liquor license for The Mill Inn and Café located at the riverfront redevelopment site.

Selectman D’Agostino asked when The Mill Inn and Café is expected to open. Erin Cabot said that she expects it will be open in July.

The hearing was closed at 6:40 PM.

B. Open Session – Public

C. Open Session – Board of Selectmen

Selectman D’Agostino said that she spoke to John Buckley regarding a culvert on Holmes Rd. She said that although he is pleased with the grading done on the road, a culvert was filled which causes a standing water issue. The Town Manager said that the public works crew will address issues such as this during the summer. Selectman D’Agostino said that she would respond to Mr. Buckley with a general idea of when the work will be done.

Vice Chairman Freeman Cyr complimented how well the cemeteries are looking. Town Manager, Jack Clukey, said that Tom Riitano from the public works department has been working in the cemeteries and taking care of the grounds.

Vice Chairman Freeman Cyr thanked the Town Manager for the letters sent to the Foxcroft Academy Band and the American Legion.

D. Adjustments to the Agenda

Town Manager, Jack Clukey, added: New Business, E. Application/Agreement for Holding Tank Installation

**VII. COMMITTEE REPORTS**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. Liquor License Application - The Mill Inn and Café, Jonathan Arnold, Christian Arnold  
**Resolution #006-061515**

**MOTION: D’Agostino, seconded: Freeman Cyr, and voted unanimously (7-0) to approve the liquor license application for The Mill Inn and Café, East Main Street, Dover-Foxcroft. Motion passed.**

B. Liquor License Renewal Application - Moon Hing Restaurant

**Resolution #007-061515**

**MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to approve the liquor license renewal application for Moon Hing Restaurant, West Main Street, Dover-Foxcroft. Motion passed.**

C. Orders of Municipal Officers

1. Payments applied to oldest taxes due/Payments Applied to Outstanding Taxes

**Resolution #008-061515**

**MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) that in Accordance with MRSA Title 36, Subsection 905, the Board of Selectmen authorizes the Town Treasurer to withhold money due to a taxpayer from the Town if that taxpayer owes past due taxes. This money to be applied toward the oldest taxes due plus lien cost and interest. The Treasurer will give a copy of the receipt to the taxpayer. And;**

**Upon request of the Tax Collector and Treasurer of said Town, hereby authorize and direct said Tax Collector and Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.**

**Motion passed.**

2. Representation in the Prosecution and Settlement of Land Use Law Violations

**Resolution #009-061515**

**MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to authorize Connie Sands, CEO, to represent Dover-Foxcroft in the prosecution and settlement of land use law violations pursuant to 38 M.R.S.A. Section 441, 30 A M.R.S.A. Section 4452, and 30 A M.R.S.A. Section 3221. Motion passed.**

3. Interest Rate on Past Due Taxes and Sewer Charges

**Resolution #010-061515**

**MOTION: D'Agostino, seconded: Taylor, and voted unanimously (7-0) to set the interest rate on past due taxes and sewer charges at 7% annually. Motion passed.**

4. Interest Rate on Abated Taxes

**Resolution #011-061515**

**MOTION: Freeman Cyr, seconded: D'Agostino, and voted unanimously (7-0) to set the interest rate on abated taxes at 3% annually. Motion passed.**

5. Prepayment of Taxes

**Resolution #012-061515**

**MOTION: Thomas, seconded: Freeman Cyr, and voted unanimously (7-0) to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. 506. Motion passed.**

6. Sewer Assessment Due Dates

**Resolution #013-061515**

**MOTION: Taylor, seconded: Freeman Cyr, and voted unanimously (7-0) to establish the sewer assessment due dates for January 29, 2016 for quarters ending June 30, 2015 and September 30, 2015 and establish June 30, 2016 for quarters ending December 31, 2015 and March 31, 2016. Motion passed.**

7. Sewer Rate Schedule

**Resolution #014-061515**

**MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to set the sewer rate schedule for FY 15-16 as to remain unchanged from last year: Base rate - \$89.65 for 0 cf – 1200 cf; \$9.37 per 100 cf in excess of 1200 cf. Motion passed.**

D. Wastewater Abatements

**Resolution #015-061515**

**MOTION: Taylor, seconded: D'Agostino, and voted unanimously (7-0) to approve the committee recommendations for the wastewater abatement applications submitted by Dover Guilford Auto Parts LLC, Daniel and Monique Smith, and Linda Cohen. Motion passed.**

E. Application/Agreement for Holding Tank Installation

The Town Manager confirmed that the municipal plumbing inspector and the State inspector recommend approval of the application.

**Resolution #016-061515**

**MOTION: Taylor, seconded: Conroy, and voted unanimously (7-0) to approve the application agreement for a holding tank installation located at 1013 Greeley's Landing Road submitted by Tim Merrill. Motion passed.**

F. Town Manager's Report

Town Manager, Jack Clukey, reported the following:

The Town has permits to do improvements to the boat launches at Steadmans Landing and Garland Pond. Permit applications are also being processed to do some improvements at the boat launch at the cove and at Kiwanis Park. He said that although the approval is not precisely for what the Town had requested, it will still be helpful.

Maine Fire Protection has started on the fire alarm installations with three out of the four buildings on task to be finished this month.

The Fire Department is planning to do a burn to remove structures on the property on Harrison Avenue and on Essex Street this month. The East Dover Road property will likely be addressed in July or early August.

Enclosed in Correspondence are letters from MRC and PERC regarding post 2018 planning.

Rep. Norm Higgins has another version of a bill in legislature to opt out of MUBEC.

Summer meeting schedule reminder: The next meeting is on Monday, July 13<sup>th</sup> and the August meeting is on Monday, August 17<sup>th</sup>.

**X. CORRESPONDENCE**

**XI. CLOSING REMARKS** (Open Session if necessary and time permitting.)

Selectman Taylor said he spoke to citizens concerned about road conditions and talked about the plan to have a pavement management program in place in the new fiscal year.

Chairman Edgerly asked the Town Manager if he has begun the process of taking to MDOT regarding the pavement assessment and management plan. The Town Manager said that there is a software program for a pavement management plan that will prioritize the work that needs to be done.

Town Manager, Jack Clukey, said that there is an invitation to the Board to attend a reception for Chris Lockwood at MMA on July 30<sup>th</sup>.

**XII. EXECUTIVE SESSION**

**XIII. ADJOURN**

*Resolution #017-061515*

*MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to adjourn at 7:25 AM. Motion passed.*

Respectfully submitted,  
Town of Dover-Foxcroft Board of Selectmen

\_\_\_\_\_  
Elwood E. Edgerly, Chairman

\_\_\_\_\_  
Jane K. Conroy

\_\_\_\_\_  
Cynthia Freeman Cyr, Vice Chairman

\_\_\_\_\_  
Gail D'Agostino

\_\_\_\_\_  
Stephen G. Grammont

\_\_\_\_\_  
Scott A. Taylor

\_\_\_\_\_  
W. Ernie Thomas

