

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, JULY 10, 2017 ~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 6:35 PM and led the Pledge of Allegiance.

B. Roll Call

Selectmen present: Chairman Elwood Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Stephen Grammont. Late: Gail D'Agostino. Absent: Scott Taylor, Ernie Thomas.

Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

Treasurer Warrants

1. Payroll Warrant #79 py, #1
2. Administrative Warrant #81 py
3. Trust Fund Warrant #80 py
4. Wastewater Warrant #82 py

Resolution #032-071017

MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (4-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

A. Board of Selectmen Organizational Meeting – June 19, 2017

Resolution #033-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (4-0) to approve the minutes of the Board of Selectmen Organizational Meeting of June 19, 2017. Motion passed.

B. Board of Selectmen Regular Meeting – June 19, 2017

Resolution #034-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (4-0) to approve the minutes of the Board of Selectmen Regular Meeting of June 19, 2017. Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

VI. OPEN SESSION

- A. Public Hearings
- B. Open Session – Public
- C. Open Session – Board of Selectmen
- D. Adjustments to the Agenda
 - Added: New Business H. Morton Avenue Parking

VII. COMMITTEE REPORTS

Town Manager, Jack Clukey reported on the recreation committee meeting of June 28th. He said that the committee heard a proposal from Joshua Conroy to have a disk golf course set up at Browns Mill Park and that it was the consensus of the committee that this is set up in a way that the course avoids discs crossing the main walking trail and to use portable equipment in case anything needs to be moved.

The Town Manager said that representatives from the YMCA would be present at an upcoming Board meeting or recreation committee meeting to give an update on programming and the financial status of the YMCA.

The Town Manager reported that the wastewater committee met on June 29th to discuss the MDOT's plan to replace the culvert on Route 15 a short distance east of Foxbrook Variety and how best to protect the town's sewer main that crosses that culvert.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Liquor License Renewal Application – Foxcroft Golf Club LLC

Resolution #035-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (4-0) to approve the liquor license renewal application for Foxcroft Golf Club LLC Dover-Foxcroft. Motion passed.

- B. Paving Bids 2017

The Board reviewed and discussed the bid tabulation for the 2017 paving bids. The Town Manager said that Gorrill Palmer has reviewed the bids and recommends awarding the bid to the low bidder, B & B Paving Inc.

Resolution #036-071017

MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (4-0) to approve the paving bid submitted by B & B Paving Inc. of Hermon, Maine for paving and authorize Town Manager, Jack Clukey to sign the contract with B & B Paving Inc. Motion passed.

- C. Police Officer Appointments

- 1. David Allen
- 2. Stephen Garib

David Allen and Stephen Garib were both present to introduce themselves and each discussed their backgrounds in law enforcement.

Police Chief Reardon also spoke highly of both Mr. Allen and Mr. Garib and gave excellent recommendations.

Resolution #037-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (5-0) to appoint David Allen as Police Officer for the Town of Dover-Foxcroft with a term to expire June 30, 2018. Motion passed.

Resolution #038-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (5-0) to appoint Stephen Garib as Police Officer for the Town of Dover-Foxcroft with a term to expire June 30, 2018. Motion passed.

D. Municipal Appointments

Resolution #039-071017

MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (5-0) to sign the Board of Selectmen's Office Certificate of Appointment for the designated positions as submitted by the Town Clerk. Motion passed.

E. Wastewater Abatement

Town Manager, Jack Clukey said that the wastewater department reviewed the abatement request and has determined that this leak was not collected by the town collection system.

Resolution #040-071017

MOTION: Freeman Cyr, seconded: Grammont, and voted unanimously (5-0) to approve the wastewater abatement for Steven and Tereca Casillas for property located at 23 High Street, Map 40, Lot 174 in the amount of \$1,042.41. Motion passed.

F. Automobile Graveyard Permit

Code Enforcement Officer, Connie Sands said that an application for an Automobile Graveyard Permit has been submitted by Chris Bragan, 14 Oak Street, Dover-Foxcroft. She said that the application has been before the planning board and they held a public hearing. Also, the planning board has done a site plan review and the application is now before the Board of Selectmen. Chris Bragan was present to speak on behalf of his application. Mr. Bragan said that a DEP contractor will visit the site to determine if there are storm water requirements. Chairman Edgerly suggested that the Board of Selectmen give approval pending the DEP decision. The Board discussed monitoring wells nearby and whether the DEP is aware of the proximity of the wells. Members also discussed waste oil storage.

Resolution #041-071017

MOTION: Grammont, seconded: Conroy, and voted unanimously (5-0) to approve the application for an Automobile Graveyard Permit for Chris Bragan, 14 Oak Street, Dover-Foxcroft based on DEP findings and approval. Motion passed.

Resolution #042-071017

MOTION: Grammont, seconded: Conroy, and voted unanimously (5-0) to authorize Code Enforcement Officer, Connie Sands to sign the Automobile Grave Yard Permit for Chris Bragan, 14 Oak Street, Dover-Foxcroft on behalf of the Board of Selectmen. Motion passed.

G. Fiscal Year 2017-2018 Tax Commitment

Town Manager, Jack Clukey and the Board of Selectmen reviewed the Fiscal Year 2017-2018 Tax Commitment documents.

Resolution #043-071017

MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (5-0) to sign the Assessor's Certification of Assessment for Fiscal Year 2017-2018. Motion passed.

Resolution #044-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (5-0) to sign the Municipal Tax Assessment Warrant for Fiscal Year 2017-2018. Motion passed.

Resolution #045-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (5-0) to sign the Certificate of Commitment for Fiscal Year 2017-2018. Motion passed.

Resolution #046-071017

MOTION: Freeman Cyr, seconded: Grammont, and voted unanimously (5-0) to sign the Certification of Assessment to be returned to the Municipal Treasurer for Fiscal Year 2017-2018. Motion passed.

H. Morton Avenue Parking

The Town Manager said that there is not enough width in the road on Morton Avenue for cars to park on both sides of the road. He asked the Board to consider Autumn Avenue to Summer Street as a no parking zone. Chairman Egerly asked if the no parking zone needed to include the length of Morton Avenue all the way to Summer Street as it would take away parking from Lary Funeral Home. Vice Chairman Freeman Cyr asked if there has been communication or feedback from the Annis family, owners of Lary Funeral Home. She suggested that Mr. Annis is contacted and this is discussed with him before taking action.

I. Town Manager's Report

Town Manager, Jack Clukey reported that The CDBG application for the Spruce Mill Farm project was not funded in this round. He said that Chris Winstead is going to have a follow up meeting with DECD to see how the application can be improved if the town was to re-submit the application in a future round.

The Pleasant Street retaining wall project is scheduled and is expected to be completed by the end of the week.

The new plow truck and equipment have been ordered with completion and delivery expected in 2017 on the new truck and the equipment installed on the new truck this fall.

Foxcroft Academy has organized several volunteers to do improvements to the basketball court on Moosehead Lane behind the Congregational Church. He said that the surface has

been redone and painted, and they are fixing the fencing, backboards, and the backboard stanchions.

The Town Manager told the Board that parade lineup for homecoming would be at 9:30 AM at the fairgrounds on Saturday, August 5th.

X. CORRESPONDENCE

- RSU No. 68 Computation and Declaration of Votes from Budget Validation, 061317
- RSU No. 68 Board of Directors Meeting Minutes, 062017
- DECD, Re: Spruce Mill Farm Grant Application, 062117

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

Selectman Conroy remarked that there is missing pavement on East Main Street by the police department and library. Selectman Conroy also said that the new stop line in front of Dr. Chasse's office is confusing to drivers and suggested that the town add the lettering "STOP" before the line.

Chairman Edgerly asked about completion of crosswalk painting. Town Manager Clukey said that the crosswalk painting would be complete in the next few weeks.

The Town Manager shared that Selectman Taylor informed him that a new grandson has been born to the Taylor family.

Vice Chairman Freeman Cyr said that there has been good attendance consistently at the community dinner and encouraged others to attend.

XII. EXECUTIVE SESSION

A. Abatement Application Inability to Pay

Resolution #046-071017

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (5-0) to go into Executive Session per 36 MRSA §841(2)(e) to discuss an abatement application due to inability to pay. Motion passed.

Resolution #047-071017

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (5-0) to come out of Executive Session. Motion passed.

B. Economic Development

Resolution #048-071017

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (5-0) to go into Executive Session per 1 MRSA §405(6)(d) to discuss economic development. Motion passed.

Resolution #049-071017

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (5-0) to come out of Executive Session. Motion passed.

XIII. ADJOURN

Resolution #050-071017

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (5-0) adjourn. Motion passed.