

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, JULY 13, 2015 ~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call

Present: Chairman Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Scott Taylor, and W. Ernie Thomas. Late: Stephen Grammont.

Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

Treasurer Warrants

1. Payroll Warrant #69 PY
2. Wastewater Warrant #70 PY
3. Administrative Warrant #71 PY
4. Trust Fund Warrant #72 PY
5. Gen .Fund/ Warrant #73 PY

Resolution #018-071315

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

A. Board of Selectmen Regular Meeting –June 15, 2015

Resolution #019-071315

MOTION: Thomas, seconded: Taylor, and voted unanimously (6-0) to approve the minutes of the Regular Board of Selectmen meeting of June 15, 2015. Motion passed.

B. Board of Selectmen Organizational Meeting – June 15, 2015

Resolution #020-071315

MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the minutes of the Organizational Board of Selectmen meeting of June 15, 2015. Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

Abatement – C. Cody Living Trust, Map 8, Lot 65

Town Manager, Jack Clukey, noted that a Tree Growth penalty was assessed in error as the owners were in the process of applying for the Farmland Program and were within the Tree Growth 120 day grace period.

Resolution #021-071315

MOTION: Freeman Cyr, seconded: Taylor, and voted unanimously (6-0) to approve abate the tree growth penalty supplemented to C. Cody Living Trust for property located at Map 8, Lot 65 in the amount of \$500. Motion passed.

VI. OPEN SESSION

A. Public Hearings

B. Open Session – Public

Representative Norman Higgins, Legislative Update

Representative Higgins was present to give legislative updates to the Board. Rep. Higgins said he supported the State budget as it was better for Piscataquis County than was expected. He said that the budget increases the homestead exemption over the next two years, but that the change to MUBEC did not pass. The Board discussed what the next step would be for MUBEC. Rep. Higgins said it would have to be reintroduced at the next session. He said that two bills he supported passed, one being for pilot energy projects and the other for municipal planning grant funds for broadband internet. Members discussed the 3-ring binder project. Rep. Higgins said that the 30% tax levied on the 3-ring binder project has been lifted. He also discussed an upcoming public hearing on the need for a DHHS Office in the area.

On other subjects, Representative Higgins said that he recently met with the committee working on the Maine Highlands Senior Day Center and is working with a group in Milo on a five acre solar park.

George McKay said that Time Warner has its own wiring set up and asked if Time Warner would switch to the 3-ring binder project now that the 30% tax has been lifted. Town Manager, Jack Clukey, said that the opportunity is available for users to connect to the 3-ring binder project; however there have been no commitments that he is aware of at this time. Mr. McKay asked about the town's franchise agreement with Time Warner, and Town Manager Clukey said that the town is working on terms for a renewal agreement with Time Warner at this time.

Nancy Matulis commented that there needs to be a crosswalk painted near the farmers market.

C. Open Session – Board of Selectmen

Selectman Thomas said that he received complaints about the Advanced Auto sign on Summer Street. He asked if it met the requirements. The Town Manager said that it is not an electronic sign and therefore does not need to be permitting by the planning board, but that he understood that it complied with the land use ordinance.

Selectman D'Agostino complimented the work of the cemetery crew.

D. Adjustments to the Agenda

Added: New Business. G. Public Works Loader and H. URIP Road Assistance

VII. COMMITTEE REPORTS

Admin/Assessing, 06/29/15: Vice Chairman Freeman Cyr reported that the committee reviewed the Town's Investment Policy for proposed updates.

Wastewater/Public Works, 071315: Chairman Edgerly reported that the committee reviewed and made recommendations on quotes received on a truck to replace the 2004 model for the wastewater department.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Investment Policy

The Board considered proposed revisions to the Town's investment policy. Town Manager, Jack Clukey, said the changes bring the policy up to date since its adoption in 1999.

Resolution #022-071315

MOTION: Conroy, seconded: Freeman Cyr and voted unanimously (7-0) to approve the revisions to the Town of Dover-Foxcroft Investment Policy. Motion passed.

B. Wastewater Truck Quotes

Town Manager, Jack Clukey, said that the wastewater committee met this morning to discuss the quotes received to replace the 2004 truck for the wastewater department. The committee's recommendation was for a 2015 3500HD Chevy Silverado with a dump body quoted by Rowell's and meeting the specifications. The Board reviewed the discussed the vehicle package and options.

Resolution #023-071315

MOTION: Taylor, seconded: D'Agostino, and voted unanimously (7-0) to accept the bid from Rowell's for a 2015 3500HD Chevy Silverado with a stainless dump body to replace the 2004 truck for the wastewater department. Motion passed.

C. Comprehensive Plan Phase II

Town Manager, Jack Clukey, said that Consultant, Gwen Hilton, has finished Phase I of the Comprehensive Plan update and has received favorable feedback from committee. The Board considered a proposal and timeline for Phase II with a schedule allowing for a November 2016 vote on the updated plan. Town Manager, Jack Clukey, confirmed that budget funds have been approved for Phase II.

Resolution #024-071315

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to approve the Phase II proposal with Gwen Hilton for the Comprehensive Plan Update (Part II Recommendations.) Motion passed.

D. FY 2015-2016 Tax Commitment

Town Manager, Jack Clukey, discussed the FY 15-16 Tax Commitment. He said that the mil rate for FY 15-16 is to be set at \$18.60 per 1,000 in valuation (.0186 mils).

Resolution #025-071315

MOTION: Freeman Cyr, seconded: D'Agostino, and voted unanimously (7-0) to approve the FY 2015-2016 Tax Commitment and Tax Payment Due Dates as written in the Tax Commitment. Motion passed.

E. Appointments

1. Planning Board

Resolution #026-071315

MOTION: D'Agostino, seconded: Taylor, and voted unanimously (7-0) to appoint Gary Niles Jr. to the Planning Board for the term of July 1, 2015- June 30, 2018. Motion passed.

Resolution #027-071315

MOTION: D'Agostino, seconded: Taylor, and voted unanimously (7-0) to appoint Thomas Sands to the Planning Board for the term of July 1, 2015- June 30, 2018. Motion passed.

Resolution #028-071315

MOTION: D'Agostino, seconded: Taylor, and voted unanimously (7-0) to appoint Glen Villane to the Planning Board for the term of July 1, 2015- June 30, 2018. Motion passed.

2. Board of Appeals

Resolution #029-071315

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (7-0) to appoint Patricia Johnson to the Board of Appeals for the term of July 1, 2015- June 30, 2018. Motion passed.

F. MMA Voting Ballot – Election of Vice President and Executive Committee Members

Town Manager, Jack Clukey, reviewed the ballot for electing the MMA Executive Committee Vice President and Directors.

Resolution #030-071315

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to vote for the candidates proposed by the MMA Nominating Committee. Motion passed.

G. Public Works Loader

Town Manager, Jack Clukey, said that of the two loaders in the public works department, the 2005 model used to screen gravel roads and sand in winter is in need of a transmission and tires. He said that the overhaul would cost approximately \$45,000. The Town Manager said that Geoff Chambers, Public Works Director, has found a replacement through a trade of the existing loader for a new model through a lease/purchase agreement with an annual payment of \$26,062 with \$0 buyout at the end of five years. The Board talked about capital planning and careful consideration of replacement of equipment during the budget process. The Town Manager said that it was previously discussed that sander bodies will be replaced every other year instead of every year for the next five years, and with this plan, the public works budget will allow for the purchase. It was also noted that equipment is normally considered for replacement on a ten year schedule.

Resolution #031-071315

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (7-0) to move forward with the lease of a 2015 Case loader with Beauregard Equipment Company for the public works department. Motion passed.

Resolution #032-071315

MOTION: Taylor, seconded: Grammont, and voted unanimously (7-0) to purchase the extended warranty in the amount of \$3,685.00. Motion passed.

H. URIP Road Assistance

Resolution #033-071315

MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (7-0) to authorize Town Manager, Jack Clukey, to sign the URIP Agreement for 2015. Motion passed.

I. Town Manager's Report

Town Manager Clukey gave the following report:

Requests for Proposals have been sent out for a pavement assessment and management plan with a recommendation on a proposal expected for the August meeting.

He met with a heating system engineer last week who will be offering some calculations regarding efficiency and cost savings with switching from steam to hot water.

Jonathan Arnold is planning a ribbon cutting event at the mill project on Saturday, August 1st – (Homecoming), at 12:00 Noon.

Homecoming will include the beach party and fireworks this year as well as all the FA sponsored events. He said there is no parade or street festival scheduled for this year, but these are planned for 2017(Dover and Foxcroft 95th Anniversary).

Members and friends of the downtown committee with 13 participants had a Fourth of July sing along at Union Square in an effort to draw attention to our downtown. The downtown committee is also planning a cookout on August 1 in Union Square between the fire station and Shiretown Pizza.

He will be out of the office on vacation Wed., July 15th through Fri. July 24th.

X. CORRESPONDENCE

- ~RSU No. 68, Computation & Declaration of Votes, Meeting Minutes, 061615, 2015-2016 Meeting Dates
- ~Town of Dover-Foxcroft Code of Ethics and Code of Conduct (Please review.)
- ~Member Statement (Please review, sign, and return.)
- ~Preliminary State Valuation 2016

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

George McKay asked about the changes to the homestead exemption. The Town Manager explained that in 2016 the homestead exemption will change to \$10,000-\$15,000 and the following year \$15,000-\$20,000.

Selectman D'Agostino asked for an update on a culvert on the Holmes Road on behalf of a resident. Town Manager Clukey said that this work is scheduled for this summer.

XII. EXECUTIVE SESSION

XIII. ADJOURN

Resolution #034-071315

MOTION: D'Agostino, seconded: Taylor, and voted unanimously (7-0) to adjourn at 7:05 PM. Motion passed.

Respectfully submitted,
Town of Dover-Foxcroft Board of Selectmen

Elwood E. Edgerly, Chairman

Jane K. Conroy

Cynthia Freeman Cyr, Vice Chairman

Gail D'Agostino

Stephen G. Grammont

Scott A. Taylor

W. Ernie Thomas