

**BOARD OF SELECTMEN  
TOWN OF DOVER-FOXCROFT  
MONDAY, AUGUST 14, 2017 ~ 6:30 PM  
DOVER-FOXCROFT MUNICIPAL BUILDING  
MEETING ROOM  
MINUTES**

**I. OPEN MEETING**

**A. Opening Ceremonies**

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

**B. Roll Call**

Selectmen present: Chairman Elwood Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Stephen Grammont, Scott Taylor, and Ernie Thomas.

Absent: Gail D'Agostino. Also present: Town Manager, Jack Clukey.

**II. CONSENT AGENDA**

**A. Treasurer Warrants**

1. Administrative Warrant #2, #5 py, #8
2. Payroll Warrant #3, #4, #9
3. Wastewater Warrant #6 py, #7
4. Gen Fund/WW Checking Warrant #M-07-17, #M04-17 py

**B. Cemetery Conveyance**

Marlene A. Barnes, South Dover Cemetery Annex, Block #9 Plot #2

***Resolution #051-081417***

***MOTION: Thomas, seconded: Conroy, and voted unanimously (5-0) to approve the Consent Agenda. Motion passed.***

**III. APPROVAL OF MINUTES**

Board of Selectmen Regular Meeting – July 10, 2017

***Resolution #052-081417***

***MOTION: Conroy, seconded: Thomas, and voted unanimously (5-0) to approve the minutes of the Board of Selectmen Meeting of July 10, 2017. Motion passed.***

**IV. QUITCLAIM DEEDS**

**V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS**

**VI. OPEN SESSION**

- A. Public Hearings
- B. Open Session – Public
- C. Open Session – Board of Selectmen

Chairman Edgerly asked about DEP approval for the Bragan Auto/Graveyard Permit Application. Code Enforcement Officer, Connie Sands said that the DEP has issued approval and the permit has been granted and signed by Connie Sands as authorized by the Board of Selectmen.

Selectman Thomas asked about the fence at the basketball court and whether there could be a sign placed at the basketball court showing the times that the court is open and what types of activities are permitted at the basketball court.

Selectman Conroy said the trash can near Pastimes Pub needs to be emptied and asked who is responsible for it. Selectman Thomas said that the Pastimes Pub was responsible for it, but the business is closed. He said that the trashcans downtown are a project through the downtown committee.

- D. Adjustments to the Agenda

**VII. COMMITTEE REPORTS**

Town Manager Clukey said that the protection committee met on 07/24 to discuss the fire department brush truck and also on 07/31 with Police Chief Reardon to discuss capital equipment and staffing.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. Liquor License– Bears Den Restaurant
  - 1. Renewal Application
  - 2. Special Amusement Permit

***Resolution #053-081417***

***MOTION: Taylor, seconded: Conroy, and voted unanimously (6-0) to approve the liquor license renewal application for Bears Den Motel Restaurant and Tavern, 73 North St., Dover-Foxcroft. Motion passed.***

***Resolution #054-081417***

***MOTION: Conroy, seconded: Freeman Cyr, and voted unanimously (6-0) to approve the Special Amusement Permit for Bears Den Motel Restaurant and Tavern, 73 North St., Dover-Foxcroft. Motion passed.***

B. Fire Department Brush Truck

Members of the Fire Department and the Board discussed a proposal to replace the 1981 brush truck for the Fire Department. The Town Manager said that members of the Fire Department along with the protection committee met to consider options for a brush truck for the Fire Department in May. He said that the Fire Department received bids for a new truck and body and that after considering a retrofit of the old body on a new cab and chassis, it was found not to be cost effective. He said that the Fire Department and the protection committee recommends a new truck and body and also recommends accepting the low bid from Fouts Brothers Fire Equipment in the amount of \$136,913.00. The Town Manager said that the purchase would be through a lease purchase contract and the truck would be available in the spring of 2018.

Vice Chairman Freeman Cyr asked about funding for the brush truck. Town Manager Clukey said that the Town will be doing a lease purchase agreement for \$26,000 for six years. He said that funding will be included in the capital budget so as not to diminish other areas of funding such as the Gray Fund. Vice Chairman Freeman Cyr asked if this was discussed during the budget process. The Town Manager said that the town initially discussed seeking grant funds for the brush truck but was unsuccessful in securing a grant.

***Resolution #055-081417***

***MOTION: Grammont, seconded: Freeman Cyr, and voted unanimously (6-0) to accept the low bid from Fouts Brothers Fire Equipment in the amount of \$136,913.00 for a new brush truck and body for the Fire Department. Motion passed.***

***Resolution #056-081417***

***MOTION: Grammont, seconded: Freeman Cyr, and voted unanimously (6-0) to finance the Fire Department brush truck through a lease purchase contract. Motion passed.***

C. Snow Plow Contract 2017-2018 through 2019-2020

The Board received for consideration a proposed three year contract with Dean Rideout and Sons for snowplowing and sanding through April 2020. The Town Manager said that the annual increases are the same as with the previous contract (6% annually).

***Resolution #057-081417***

***MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to approve the 2017-2018 through 2019-2020 Snow Plow Contract with Dean Rideout & Sons for snowplowing and sanding. Motion passed.***

D. Sewer Billing 2018 1<sup>st</sup> Quarter April 1, 2017 – June 30, 2017

***Resolution #058-081417***

***MOTION: Freeman Cyr, seconded: Thomas, and voted unanimously (6-0) to sign the sewer billing for 2018 1<sup>st</sup> Quarter for the period of April 1, 2017 through June 30, 2017. Motion passed.***

E. Town Manager's Report

Town Manager, Jack Clukey, reported the following:

Road paving will start the week of August 21<sup>st</sup>.

The Town has been coordinating with MDOT on work they will be doing next summer on Route 15. They will be replacing the culvert near Bear Hill Road and the town will need to upgrade the sewer line to keep it from being exposed. Dirigo Engineering has provided a design specifically to do this and the town has an opt-out option from the MDOT contract if the pricing is not favorable.

There will be a new tenant in the municipal building. The tenant does counseling services and will be in the former EMDC space one day per week.

The street light upgrade is still underway and the town is working with a consortium of other towns and a consultant. He said that Dave Johnson expects this to begin within this calendar year.

He recognized the outstanding work of the Charleston Correctional Industries Program in restoring the Main Street Bridge replica.

Many improvements have been made to the basketball court behind the Congregational Church.

Foxcroft Academy planning to take the lead in having improvements done to the Park Street Ballfield this fall.

Enclosed in Correspondence is a copy of the letter from MDEP regarding the activities on Landfill Road.

**X. CORRESPONDENCE**

- From: MDEP, Re: Landfill Road, Field Determination Visit, 071917

-MRC, July 2017 Newsletter

-RSU No. 68 Board of Directors Meeting Minutes and 2017-2018 Meeting Schedule, 080117

**XI. CLOSING REMARKS (Open Session if necessary and time permitting.)**

Selectman Conroy said that the sidewalk in front of Central Hall is in need of repair.

Selectman Grammont said that he was on a walking tour of downtown with Tony Donovan who has been working on economic redevelopment with other towns such as Gardiner. He said that he hopes to find partners for various downtown redevelopment projects.

**XII. EXECUTIVE SESSION**

Consultation with code enforcement officer on pending enforcement matter

*Resolution #059-081417*

*MOTION: Thomas, seconded: Conroy, and voted unanimously (6-0) to go into Executive Session per 1 MRSA §405(6)(H) to consult with the code enforcement officer on a pending enforcement matter. Motion passed.*

*Resolution #060-081417*

*MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to come out of Executive Session. Motion passed.*

**XIII. ADJOURN**

*Resolution #061-081417*

*MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to adjourn. Motion passed.*