

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, SEPTEMBER 11, 2017 ~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Vice Chairman Freeman Cyr opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call

Selectmen present: Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Stephen Grammont, Scott Taylor, and Ernie Thomas. Absent: Chairman Elwood Edgerly. Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

A. Treasurer Warrants

1. Payroll Warrant #10, #12
2. Administrative Warrant #11, #14
3. Wastewater Warrant #13
4. Trust Fund Warrant #15

B. Cemetery Conveyance

Lisa Kingsbury, Dover Cemetery Poole Yard Lot #82, Spaces 4 & 5

Resolution #062-091117

MOTION: Thomas, seconded: Conroy, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

Board of Selectmen Regular Meeting – August 14, 2017

Resolution #063-091117

MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to approve the minutes of the Board of Selectmen Regular Meeting of August 14, 2017. Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

Wastewater Abatements

1. Seavey, 17 Winter Street, Map 36, Lot 95, Acct.# 381
2. Brown, 5 Gellerson Lane, Map 38, Lot 18, Acct. #538

Town Manager Clukey noted that the Seavey abatement request was due to the installation of an in-ground pool and the Brown abatement request was due to a broken garden hose. He said both abatement requests are recommended by the wastewater department.

Resolution #064-091117

MOTION: Thomas, seconded: Conroy, and voted (5-0-1) to approve the recommendations of the wastewater department for abatement applications submitted by Jonathan & Nancy Seavey, Acct 381, 17 Winter Street, Map 36, Lot 95 and Robert Brown II, Acct 538, 5 Gellerson Lane, Map 38, Lot 18. Abstained: D'Agostino. Motion passed.

VI. OPEN SESSION

A. Public Hearings

B. Open Session – Public

John Pingrey asked about drainage work at Rural Grove Cemetery and also if trimming would be done. Town Manager, Jack Clukey said that this work is scheduled and that a basin needs to be installed where a culvert was covered over and expects this to be done in September.

C. Open Session – Board of Selectmen

Town Manager Clukey and Fire Chief Guyotte recognized Patrick Pembroke Assistant Fire Chief for receiving the honor of Lifetime Achievement by the Maine State Federation of Firefighters for his 50 years of service as a firefighter.

Vice Chairman Freeman Cyr said that she's noticed significant work done on the Lincoln Street property that was in need of a cleanup.

Vice Chairman Freeman Cyr asked if the Town has had a conversation with the Libra Foundation about redevelopment work they are doing in Dover-Foxcroft. The Town Manager said that there was a recent presentation at PCEDC where the mission of the foundation was discussed. He said that areas of emphasis in Piscataquis County would be to attract the arts, recreation and agriculture. He said that regarding conversations about ownership of the proposed ice arena, those are conversations between the Academy and the Libra Foundation that are still taking place.

Selectman Grammont asked about a Park Street property being demolished. Fire Chief Joe Guyotte said that after an inspection, the Fire Department is planning to burn the property in a training exercise.

D. Adjustments to the Agenda

VII. COMMITTEE REPORTS

Town Manager, Jack Clukey reported that the protection committee met on 09/07/17 to discuss bids for a police cruiser and the sale of the 2008 Ford Explorer which are items of New Business on this agenda.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Liquor License– The Mill Inn and Café
1. Liquor License Renewal Application
 2. Special Amusement Permit

Jade Harmon, Manager of the Mill Inn and Café was present.

Resolution #065-091117

MOTION: Thomas, seconded: Grammont, and voted unanimously (6-0) to approve the liquor license renewal application for The Mill Inn & Café 5 East Main Street, Dover-Foxcroft. Motion passed.

Resolution #066-091117

MOTION: Taylor, seconded: Thomas, and voted unanimously (6-0) to approve the Special Amusement Permit for The Mill Inn & Café 5 East Main Street, Dover-Foxcroft. Motion passed.

- B. Police Department Cruiser Bids

The Town Manager said that the protection committee recommends accepting the bid from Prouty Ford and to include the five year 100,000 mile extended warranty.

Chief Reardon said that bids were well vetted and that the delivery of the vehicle is expected in six to eight weeks and then would be equipped.

Selectman Conroy said that it is helpful to have relationships with local businesses and noted how professional and helpful Prouty Ford has been to the Town.

Resolution #067-091117

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to accept the bid from Prouty Ford for the 2018 Ford Expedition and the 100,000 mile extended warranty in the amount of \$41,711.00. Motion passed.

- C. 2008 Police Vehicle (Ford Explorer)

Town Manager, Jack Clukey noted that the County Commissioners are interested in purchasing 2008 Ford Explorer for \$7,000, and that the protection committee recommends the sale to the County Commissioners.

Resolution #068-091117

MOTION: D'Agostino, seconded: Thomas, and voted unanimously (6-0) to sell the Police Department's 2008 Ford Explorer to the Piscataquis County Commissioners for \$7,000.00. Motion passed.

D. Financing Bids – Fire Department Brush Truck

The Board discussed bids received for financing for the Fire Department brush truck with the low bid from Androscoggin Bank. Finance Director, David Johnson said he consulted with MMA regarding banks that offered this type of financing.

Banking Institution	Interest Rate	Term (in yrs.)	Annual Payment	Total Cost
Androscoggin Bank	3.17%	6 years	\$25,855.21	\$155,131.25
Gorham Leasing	3.62%	6 years	\$26,026.28	\$156,157.68

Resolution #069-091117

MOTION: D’Agostino, seconded: Conroy, and voted unanimously (6-0) to approve the Lease Agreement with Androscoggin Bank for financing at an interest rate of 3.17% over six years for the Fire Department Brush Truck. Motion passed.

E. Planning Board Appointment

Town Manager Clukey said that Tom Sands has resigned from the Planning Board. He said Louise Ringle has offered to fill the vacancy for his unexpired term through June, 2018.

Resolution #070-091117

MOTION: D’Agostino, seconded: Conroy, and voted unanimously (6-0) to appoint Louise Ringle to the Planning Board to complete Tom Sand’s unexpired term through June 30, 2018. Motion passed.

F. MMA Voting Delegates – Annual Business Meeting

The Town Manager said that he is unable to be the voting delegate this year as he will be a presenter at the MMA Convention.

Resolution #071-091117

MOTION: Thomas, seconded: Grammont, and voted unanimously (6-0) that Lisa Niles, Town Clerk, is hereby designated as the official Voting Delegate and David Johnson, Treasurer/Finance Director, as the alternate Voting Delegate for the Town of Dover-Foxcroft to the Maine Municipal Association Annual Business Meeting. Motion passed.

G. Town Manager’s Report

The Town Manager reported the following:

The paving contractor is scheduled to be in town the week of September 11th and September 18th. The week of September 11th will be milling and reclaiming and the week of September 18th will be paving.

Public Works has put up the winter sand and has sent one truck off for new plow gear.

The basketball court improvements were made possible by the following businesses: Gordon Construction, Woodsum Painting, Seavey Land Services, Windy Knoll Farm, Merrill’s Landscaping Inc., Hardwood Products, Sebec Fencing, and Haley Construction. Vice Chairman Freeman Cyr asked about letters of thanks or thank you cards. The Town Manager said that he has talked to Tim Smith regarding this and that Tim Smith is planning on making a sign recognizing the businesses that participated in the project.

“Residential Waste Free Day” at the solid waste center will be held on Saturday, October 14th. Some limitations apply.

The MMA Convention is on October 4th & 5th. If you would like to attend either or both days, please contact Lisa. Phone & email: 564-3318, Ext. 1010. lniles@dover-foxcroft.org.

X. CORRESPONDENCE

- State of Maine Revenue Services – Proposed 2018 State Valuation
- MMA Convention, 81st Annual Event Schedule, Augusta Civic Center, October 4th & 5th

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

Vice Chairman Freeman Cyr asked for Headmaster Shorey and the Superintendent of Schools to make a presentation at an upcoming meeting about the new school year.

The Town Manager talked about a meeting with the MDOT Commissioner, Senator Davis and Representative Higgins regarding upcoming road projects including Route 7.

John Pingrey said that upon returning to Dover-Foxcroft after a year-long stay in Florida, he was pleased to see good changes in the town.

Lisa Laser asked regarding the Lincoln Street property, if the owner plans to continue cleaning up the property. Vice Chairman Freeman Cyr said that this is a code enforcement process. The Town Manager added that if the property is ever to be deemed a dangerous building, it will be addressed by code enforcement.

Selectman D’Agostino said she is excited to see that work at the senior center at Central Hall is coming along.

Selectman D’Agostino asked for an update on Fiberight. The Town Manager said that in his last communication with the MRC, he was of the understanding that Fiberight will be ready in 2018.

Selectman D’Agostino and Vice Chairman Freeman Cyr expressed concern about notification to neighbors of the Park Street property that the fire department will burn. The Town Manager said that he would find out about notifying abutters.

XII. EXECUTIVE SESSION

XIII. ADJOURN

Resolution #072-091117

MOTION: D’Agostino, seconded: Taylor, and voted unanimously (6-0) to adjourn at 7:15 PM. Motion passed.