

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, SEPTEMBER 28, 2015 ~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call

Present: Chairman Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Stephen Grammont, Scott Taylor, and W. Ernie Thomas Absent: Gail D'Agostino.

Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

1. Payroll Warrant #18
2. Administrative Warrant #19
3. Wastewater Warrant #M-07-15 PY, #M-08-15

Resolution #061-092815

MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

Board of Selectmen Regular Meeting –September 14, 2015

Resolution #062-092815

MOTION: Thomas, seconded: Taylor, to approve the minutes of the Regular Board of Selectmen meeting of September 14, 2015.

Vice Chairman Freeman Cyr discussed statements made by Sidney Mitchell (Page 2, B. Open Session, Paragraph 10) regarding the next step in the process of pursuing a citizens bill of rights. The minutes reflect Ms. Mitchell describing the next step as a court action to require the question to be put on a ballot. Vice Chairman Freeman Cyr said this was recorded in a stronger context than she recalled at the meeting.

Vice Chairman Freeman Cyr also noted a typographical error on Page 6, Closing Remarks regarding setting up a meeting with the CBOR group in pursuing an ordinance prohibiting corridors such as the proposed east-west highway.

Vote: (6-0 Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

Abatements and Supplements

The Town Manager noted that during this time, immediately following the tax commitment, the town typically gets requests for abatements. He said that he expects additional abatement requests but the Board can proceed with the abatements and supplements on the summary sheet as recommended by the assessing committee.

Resolution #063-092815

MOTION: Grammont, seconded: Conroy, and voted unanimously (6-0) to approve the recommendations of the assessing committee for the abatements and supplements on enclosed list. Motion passed.

VI. OPEN SESSION

A. Public Hearings – General Assistance Ordinance Appendices 2015-2016

Chairman Edgerly opened the public hearing for the updates to the General Assistance Ordinance Appendices 2015-2016 at 6:35 PM. Town Manager, Jack Clukey, said the updates to housing and general overall maximums are typically the same each year with increases to both categories. Chairman Edgerly closed the hearing as there were no questions or comments from the public or the Board of Selectmen.

B. Open Session – Public

Paul Matulis said that repairs to the end of High Street at the intersection of Route 7 still have not been made. Chairman Edgerly said that there are upcoming repairs and that High Street should be included.

C. Open Session – Board of Selectmen

Recognition of Former Planning Board Members,

Cindy Johnson 18 Years of Service, Fred Muehl 6 Years of Service

The Board presented Fred Muehl with a certificate of appreciation and thanked him for his service on the planning board. (Cindy Johnson was not present.)

D. Adjustments to the Agenda

Added: Executive Session – Economic Development

VII. COMMITTEE REPORTS

Vice Chairman Freeman Cyr reported that the admin/assessing committee reviewed items under New Business- Dangerous Building and DFAFC Contract at the meeting of 09/24/15.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. General Assistance Ordinance Appendices 2015-2016

Resolution #064-092815

MOTION: Freeman Cyr, seconded: Taylor, and voted unanimously (6-0) to adopt the MMA Model Ordinance GA Appendices (A-C) for the period of October 1, 2015-September 30, 2016. Motion passed.

B. Dangerous Building – 14 Cherry Street

Town Manager, Jack Clukey, noted that there was a dangerous building hearing tabled last May on the property located at 14 Cherry Street. He said that the property owner proposes to settle the issue by conveying the property to the Town without further obligations regarding the property. Vice Chairman Freeman Cyr said that at the committee meeting of 09/24/15, the committee explored options on how best to settle this issue with the property owner and was in favor of this resolution.

Resolution #065-092815

MOTION: Taylor, seconded: Conroy, and voted unanimously (6-0) that the Board resolves the pending dangerous building dispute concerning property located at 14 Cherry St. Map 32 Lot 52 by accepting conveyance of this property, and that the Board authorizes and directs the Town Manager to execute all necessary documents to implement this resolution. Motion passed.

C. Dover-Foxcroft Area Food Cupboard

Town Manager, Jack Clukey, said that the food cupboard has been operating from the Congregational Church and that they are now asking that the town consider the use of one of the empty rooms in the municipal building for temporary food storage. He said that the arrangement would run through May 31, 2016, with the understanding that if there is a tenant interested in the space, the food cupboard would relocate and the town could possibly offer another room. He also noted that the food cupboard would pay for electricity as they plan to buy two new refrigeration units.

Resolution #066-092815

MOTION: Freeman Cyr, seconded: Thomas, and voted unanimously (6-0) to approve the Memorandum of Understanding between the Town of Dover-Foxcroft and the Dover-Foxcroft Area Food Cupboard for the term of October 1, 2015- May 31, 2016 for room use at the municipal building.

Selectman Conroy noted that the DFAFC services this community two times per month and served 74 families on the most recent distribution day.

Motion passed.

D. Wastewater Abatements

Town Manager, Jack Clukey, said wastewater department director, Bill Littlefield recommends granting the wastewater abatements as explained on the summary sheet.

Resolution #067-092815

MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the recommendations for the wastewater abatements as listed on the summary sheet. Motion passed.

E. Maine Municipal Association Voting Delegates

The Town Manager noted that the MMA Annual Meeting will be held on October 7th.

Resolution #068-092815

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to designate Jack Clukey as the official Voting Delegate and Lisa Niles as alternate Voting Delegate for Dover-Foxcroft to the Maine Municipal Association Annual Business Meeting which is scheduled for Wednesday, October 7, 2015. Motion passed.

F. Town Manager's Report

Town Manager, Jack Clukey reported the following:

He said that it is unlikely that the Town will be able to refinance the wastewater debt this fall as previously discussed. He said that there appears to be new stipulations pertaining to the MMBB's ability to refinance this debt that didn't apply to previous projects the town recently refinanced. He also said that because the question on the ballot asks for authorization to refinance, the question is still valid, it is just less certain whether the Board would be able to move forward in doing so if the vote passes.

The comprehensive planning committee met last Wednesday. He reported that the committee discussed its 2015-2016 work plan and strategies for collecting public input for the vision statement. He said the committee is planning to conduct a survey at the polls in November to gather information that will give the committee some direction.

DHHS is planning to hold a public hearing in Piscataquis County on Tuesday, October 20th at the Penquis Higher Education Center. This hearing is required by a bill in the Legislature last session and is to discuss the needs for DHHS services in Piscataquis County.

A consultant from Gorrill-Palmer is planning to begin the pavement assessment during the week of October 5th with the written report available in late November.

Enclosed in Correspondence is a letter from the MDOT that they will pave the Milo Road beginning .15 miles north of Free Street to Sebec in 2016.

X. CORRESPONDENCE

-MDOT, Project WIN 22574.11 1 ¼ HMA Overlay, Rt. 6 D-F to Sebec

-The Town Manager said he received notice today of major repairs to be done to drainage on Bear Hill Road in Spring 2017.

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

Town Manager, Jack Clukey, said he attended and was impressed with the open house for the new housing project on Summer Street. He also said that there are units still available.

Selectman Conroy said that she attended a meeting regarding the new sheriff's department project and expects upcoming tours.

XII. EXECUTIVE SESSION

Economic Development

Resolution #069-092815

MOTION: Grammont, seconded: Conroy, and voted unanimously (6-0) to go into Executive Session per 1 MRSA §405(6)(d) to discuss economic development. Motion passed.

Resolution #070-092815

MOTION: Conroy, seconded: Grammont, and voted unanimously (6-0) to come out of Executive Session. Motion passed.

XIII. ADJOURN

Resolution #071-092815

MOTION: Conroy, seconded: Grammont, and voted unanimously (6-0) to adjourn. Motion passed.

Respectfully submitted,
Town of Dover-Foxcroft Board of Selectmen

Elwood E. Edgerly, Chairman

Jane K. Conroy

Cynthia Freeman Cyr, Vice Chairman

Gail D'Agostino

Stephen G. Grammont

Scott A. Taylor

W. Ernie Thomas