BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
TUESDAY, NOVEMBER 26, 2019 – 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES

I. OPEN MEETING
A. Opening Ceremonies
Vice Chairman Freeman Cyr opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call
Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA
A. Treasurer Warrants
   1. Administrative Warrant #34
   2. Payroll Warrant #35
   3. Wastewater Warrant #36
B. Cemetery Conveyances
   Quentin F. & Mary E. Clark - Rural Grove – New Section Lot 17B & Lot 18B

Resolution #113-112619
MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES
Board of Selectmen Meeting – November 12, 2019
Resolution #114-112619
MOTION: Taylor, seconded: Conroy, to approve the minutes of the Regular Board of Selectmen Meeting of November 12, 2019.

Selectman Thomas asked if Resolution #103-111219 suggests the possibility that a smaller scale solar project would not be considered at the airport location. The Town Manager said that a small project “behind the meter” such as a rooftop project might be feasible in the future, but a small project requiring an inter-connection is less likely to be feasible due to inter-connect costs. Selectman Thomas was asked if the minutes needed to be revised and he indicated that they did not with the understanding that some type of small scale project could be looked at in the future if it was feasible and beneficial to the airport.

Vote: Unanimous (6-0) – Motion passed.

IV. QUITCLAIM DEEDS
V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS
Wastewater Abatements
Resolution #115-112619
MOTION: Conroy, seconded: Taylor, and voted unanimously (6-0) to approve the recommendations of the wastewater committee for the abatements and supplements as presented. Motion passed.

Vice Chairman Freeman Cyr asked about private septic systems in town being billed for wastewater. The Town Manager said that in this instance, the town had inventoried the accounts to try and identify these situations and thought they all had been identified and removed from billing, but somehow these had been missed. He said the wastewater department would re-examine the list in the future.

VI. OPEN SESSION
A. Public Hearings
B. Open Session – Public
Town Manager, Jack Clukey said that Police Chief Ryan Reardon would be recognizing Officer Stephen Garib’s promotion to Corporal at an upcoming meeting.

C. Open Session – Board of Selectmen
Selectman Conroy said that she attended the tour of SeDoMoCha School recently and gave highlights of the Going Green Initiative, a new metals room that was grant funded with work done by the Charleston Correctional Restitution program, and mentioned that there are new curtains at the middle school. She said that there is a heating issue at this time on the middle school side of the building that is being looked into. Selectman Conroy also talked about the outdoors club and that there will be a new plaque display. She also commented on the retirement of Thelma Reagan of the Piscataquis Valley Adult Education Center at the end of the year.

Selectman Conroy also reported on the county budget meeting. She said there is a projected 6% increase due to salary increases and bridge repair in Frenchville. Selectman Conroy also talked about new positions at the county level and two new program grant requests. She said the next County Commissioner’s Meeting is scheduled for December 3rd.

D. Adjustments to the Agenda
Added: New Business. E. Airport Manager Appointment

VII. COMMITTEE REPORTS
Selectman Taylor reported on the promotion and development committee meeting of 11/21. He said that the committee met with Chris Arno and Kole Stevens to discuss new developments at the airport, the appointment of an advisory committee, and the appointment of an airport manager.

Town Manager, Jack Clukey reported that the wastewater committee met on 11/25 to review and make recommendations on the abatement and supplement requests as presented earlier in the meeting.
VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Airport Advisory Committee
   Resolution #116-112619
   MOTION: Conroy, seconded: Thomas, and voted unanimously (6-0) to establish an airport advisory committee consisting of three members from the promotion and development committee and six members from the public. Motion passed.

   Resolution #117-112619
   MOTION: Thomas, seconded: D’Agostino, and voted unanimously (6-0) to appoint Chris Arno, Benjamin Cabot, and John Brenenstuhl to the airport advisory committee with terms to expire June 30, 2020. Motion passed.

Chris Arno said that Dan Rosebush would like to be considered for the airport advisory committee.

John Brenenstuhl introduced himself. He said that he is new to the area and is a commercial pilot instructor.

Chris Arno and John Brenenstuhl discussed the possibility of a pilot program for students at Foxcroft Academy.

Selectman Thomas suggested that the community service program at Foxcroft Academy could be helpful with work needing to be done at the airport.

B. Liquor License Renewal Application – Nor’Easter Restaurant, Seth Ostrosky
   Resolution #118-112619
   MOTION: D’Agostino, seconded: Thomas, and voted unanimously (6-0) to approve the renewal application for a liquor license for the Nor’Easter Restaurant submitted by Seth Ostrosky. Motion passed.

C. Chadbourne Merrill Post No. 29 Beano/Bingo Game of Chance Letter of Approval 2020
   Resolution #119-112619
   MOTION: Taylor, seconded: Conroy, and voted unanimously (6-0) to sign the 2020 blanket letter of approval for Chadbourne Merrill Post No. 29 License to Operate Bingo/Beano Game of Chance. Motion passed.

D. Sangerville Fire Dept. Beano/Bingo Game of Chance Letter of Approval 2020
   Resolution #120-112619
   MOTION: Thomas, seconded: Taylor, and voted unanimously (6-0) to sign the 2020 blanket letter of approval for Sangerville Fire Department Organization #7058 License to Operate Bingo/Beano Game of Chance. Motion passed.
E. Airport Manager Appointment
Resolution #121-112619
MOTION: D'Agostino, seconded: Grammont, and voted unanimously (6-0) to appoint Kole B. Stevens as Airport Manager with a term to expire June 30, 2019. Motion passed.

F. Town Manager’s Report
Town Manager, Jack Clukey reported the following:

The Case grader with an extended warranty was delivered yesterday.

Charleston Correctional Restitution crew was in town earlier this month and put a new roof on the gazebo at Kiwanis Park. The Board discussed and expressed great appreciation for the valuable contributions of the Charleston Correctional Restitution Program.

The land use committee met on Wednesday and went over proposed amendments to the land use ordinance and will meet again on December 18th.

Vice Chairman Freeman Cyr asked about comments regarding the comprehensive plan and the proposed solar project.

The Town Manager said that the comprehensive plan addresses small scale solar projects, but with the new legislation regarding large scale projects, the comprehensive plan and land use ordinance are being reviewed and updated to define small, medium, and large scale projects.

Selectman Grammont said it was always the intention of the committee to revisit the land use ordinance and comprehensive plan to focus on solar, wind, water, and corridor projects.

Santa and Mrs. Claus will visit on Saturday, December 7th and will spend time at the fire station beginning at 5:15 PM.

X. CORRESPONDENCE

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)

XII. EXECUTIVE SESSION
Acquisition of Real Property
Resolution #122-112619
MOTION: D'Agostino, seconded: Taylor, and voted unanimously (6-0) to go into Executive Session per 1 MRSA §405(6)(c) to discuss Real Property. Motion passed.

Resolution #123-112619
MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to come out of Executive Session. Motion passed.
XIII. ADJOURN

Resolution #124-112619

MOTION: Conroy, seconded: Taylor, and voted unanimously (6-0) to adjourn. Motion passed.