

**BOARD OF SELECTMEN
TOWN OF DOVER-FOXCROFT
MONDAY, DECEMBER 21, 2015 ~ 6:30 PM
DOVER-FOXCROFT MUNICIPAL BUILDING
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Chairman Edgerly opened the meeting at 6:30 PM and led the Pledge of Allegiance.

B. Roll Call

Present: Chairman Edgerly, Vice Chairman Freeman Cyr, Jane Conroy, Gail D'Agostino, Stephen Grammont, and Scott Taylor. Absent: W. Ernie Thomas. Also present: Town Manager, Jack Clukey.

II. CONSENT AGENDA

Treasurer's Warrants

1. Payroll Warrant #31, #35, #36, #37
2. Administrative Warrant #32, #38
3. Wastewater Warrant #33
4. Trust Funds/Perp. Care Warrant #34

Resolution #110-122115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to approve the Consent Agenda. Motion passed.

III. APPROVAL OF MINUTES

A. Board of Selectmen Regular Meeting –November 23, 2015

Resolution #111-122115

MOTION: Conroy, seconded: Taylor, to approve the minutes of the Regular Board of Selectmen meeting of November 23, 2015.

Vice Chairman Freeman Cyr noted corrections to the record of discussion during Representative Higgin's Open Session presentation regarding changes at Charleston Correctional Facility. The corrections are as follows to Page 2, B. Open Session – Public, Paragraph 5: "Vice Chairman Freeman Cyr said that the Board and the public were not adequately notified of the meetings about the changes. She said that this had also been the case with a recent meeting with the Commissioner of DHHS. Representative Higgins said that there had been a resolve passed by the Legislature that the Commissioner of DHHS should convene a public meeting in Piscataquis County to hear concerns from residents. He noted that the Legislature passed the resolve, the Governor vetoed the resolve, and the Legislature overrode the veto. The meeting with the DHHS Commissioner took place in October."

As corrected, vote unanimous (6-0). Motion passed.

B. Board of Selectmen Special Meeting –December 7, 2015

Resolution #112-122115

MOTION: Conroy, seconded: Taylor, to approve the minutes of the Special Board of Selectmen meeting of December 7, 2015.

In reference to Page 1, II. New Business – Proposed Community Bill of Rights Ordinance – 2015, Paragraph 3, Vice Chairman Freeman Cyr said that the minutes didn't properly reflected what Dr. Fernow said in regards to the CBOR and the proposed distribution corridor. Regarding the term "undesired development," Vice Chairman Freeman Cyr said that the term did not capture what Dr. Fernow said or expressed.

Vice Chairman Freeman Cyr also noted typographical errors in the minutes and submitted them to the Clerk for correction.

(With corrections to typographical errors), vote unanimous (6-0). Motion passed.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

Abatements and Supplements

Resolution #113-122115

MOTION: Conroy, seconded: Grammont, and voted unanimously (6-0) to approve the abatements as recommended by the assessing committee. Motion passed.

Resolution #114-122115

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to approve the supplements as recommended by the assessing committee. Motion passed.

VI. OPEN SESSION

A. Public Hearings

B. Open Session – Public

Paul Matulis apologized to the Board of Selectmen for expressing himself loudly at the last meeting. He said that his temper got the better of his civility and good sense.

Nancy Matulis said that Senior Network would not be using the community room for the next two weeks and so it would be a good time to have the floors cleaned.

C. Open Session – Board of Selectmen

Vice Chairman Freeman Cyr shared that she attended a meeting with Chris Maas, Doctor Swett, and Liana Kingsbury from the Maine Community Foundation regarding sustainable funding for the Central Hall Project. Vice Chairman Freeman Cyr said that the community has great partnerships and that she is grateful for people that volunteer.

D. Adjustments to the Agenda

VII. COMMITTEE REPORTS

Assessing Committee – 12/09/15

Selectman Grammont reported that the assessing committee met regarding the abatements and supplements previously voted on.

VIII. UNFINISHED BUSINESS

61 Lancaster Ave.

Town Manager Clukey talked about the recent sale by bid of the parcel and trailer at 61 Lancaster Avenue to Kevin Davis with the stipulation that the trailer is removed by June 1, 2016. He said that Mr. Davis has asked if the trailer can remain provided that repairs are made. The Board was asked to enter into a Consent Agreement with Mr. Davis detailing the repairs as recommended by Building Inspector, Ken Salvucci and requiring a Certificate of Occupancy prior to renting or leasing the trailer.

Resolution #115-122115

MOTION: D’Agostino, seconded: Taylor, and voted unanimously (6-0) to rescind Resolution #100-112315: to amend the previous motion to include “with the stipulation of removal of the existing trailer by June 1, 2016.” Motion passed.

Resolution #116-122115

MOTION: Grammont, seconded: Conroy, to enter into a Consent Agreement with Kevin Davis and to require a Certificate of Occupancy for the property located at 61 Lancaster Avenue.

The Board had a discussion with Code Enforcement Officer Connie Sands regarding enforcement of the consent agreement.

Voted unanimously (6-0), motion passed.

IX. NEW BUSINESS

A. Liquor License Renewal Application – Pat’s Pizza 100 East Main Street

Resolution #117-122115

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to approve the liquor license renewal application submitted by Alyson Ade for Pats Pizza, 100 East Main Street, Dover-Foxcroft. Motion passed.

B. Appointments – Constable

Chief Dyer was present to request the appointments of Nicholas Clukey of Brownville and Stephen Garib of East Corinth as constables and part time police officers for the Town of Dover-Foxcroft. Chief Dyer spoke highly of both officers noting that both have graduated from the Academy. He also expressed concern that due to low enrollment at the academy and because the town does not offer a competitive pay rate, it is becoming difficult to retain police officers.

Resolution #118-122115

MOTION: D'Agostino, seconded: Conroy, and voted unanimously (6-0) to appoint Nicholas Clukey, as Constable for the Town of Dover-Foxcroft with a term to expire June 30, 2016. Motion passed.

Resolution #119-122115

MOTION: D'Agostino, seconded: Taylor, and voted unanimously (6-0) to appoint Stephen Garib, as Constable for the Town of Dover-Foxcroft with a term to expire June 30, 2016. Motion passed.

C. Appointment – Deputy Code Enforcement Officer

Town Manager, Jack Clukey said that David Iverson has been working for the town since July as an assistant in the code enforcement office and has been ambitious in completing code enforcement training. He asked that the Board appoint David Iverson as Deputy Code Enforcement Officer.

Resolution #120-122115

MOTION: Freeman Cyr, seconded: Conroy, and voted unanimously (6-0) to appoint David Iverson, as Deputy Code Enforcement Officer for the Town of Dover-Foxcroft with a term to expire June 30, 2016. Motion passed.

D. Online Mapping/GIS

Connie Sands, Code Enforcement Officer gave a Powerpoint demonstration of the online mapping product currently available for use on the town's website.

E. Town Manager's Report

Town Manager, Jack Clukey, gave the following report:

The town's building at Pine Crest Business park has been leased to Puritan Medical Products for a period of 24 months. They plan to use the building primarily for storage during this time.

There is some erosion taking place at the Brans Mill Dam. The State Dam Inspector has been contacted, steps are being taken, and there will likely need to be some additional repairs done next fall. Selectman D'Agostino asked if IF&W has been consulted. The Town Manager indicated that IF&W has been contacted and consulted.

There was a meeting of the MRC on Wednesday, December 16th which was focused on post 2018 planning for waste disposal. He said that votes on whether towns are joining the MRC in terms of use of the Fiberight facility are being requested prior to May 1st. The Board discussed the details of the project moving forward as well as the possibility of a special town meeting to meet the deadline.

He met with Norm Higgins, Chris Winstead, Tom Lizotte, and Brian Lippold from Sewell Company regarding Broadband and the planning phase for a municipal broadband project.

The Town of Dover-Foxcroft was selected by EMDC as Community of the Year and recognized at their annual meeting last Thursday.

The mill project was selected by Maine Preservation as one of 16 projects across the State to win its 2015 Honor Award.

Dover-Foxcroft resident, Ralph Edward Lewis, “Eddie”, was recognized at the Piscataquis County Economic Development Council and was presented with the Warren “Pete” Myrick Community Service Award.

X. CORRESPONDENCE

-RSU No. 68 Board of Directors Meeting Minutes, 121415
-MRC: Post 2018 Planning Documents and Resources, Economic Analysis of Fiberight, Newsletter, Issue 1.4 December 2015

XI. CLOSING REMARKS (Open Session if necessary and time permitting.)
Nancy Matulis wished a Merry Christmas to the Board.

Selectman D’Agostino asked about tanks being removed at the Citgo station. Selectman Grammont said that the town was not notified. CEO, Connie Sands said that State and Federal agencies were notified.

Vice Chairman Freeman Cyr said that she recently purchased dish cloths from GlobEco.

XII. EXECUTIVE SESSION

XIII. ADJOURN

Resolution #121-122115
MOTION: Grammont, seconded: Conroy, and voted unanimously (6-0) to adjourn at 7:45 PM. Motion passed.

Respectfully submitted,
Town of Dover-Foxcroft Board of Selectmen

Elwood E. Edgerly, Chairman

Jane K. Conroy

Cynthia Freeman Cyr, Vice Chairman

Gail D’Agostino

Stephen G. Grammont

Scott A. Taylor

W. Ernie Thomas