



Code Enforcement Office
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Office Hours
 Monday 8:00 AM-4:00 PM
 Tuesday Closed
 Wednesday 8:00 AM-4PM
 Thursday 8:00 AM-4:00PM
 Friday 8:00 AM-4:00 PM

LAND USE AND MULTI-PURPOSE PERMIT APPLICATION

| | Applicant | Owner (<input type="checkbox"/> Same as Applicant) | Third Party Inspector |
|------------------|-----------|---|-----------------------|
| Name | | | |
| Address | | | |
| City, State, Zip | | | |
| Phone | | | |
| Email | | | |

Application Instructions: Complete all sections of application, including any additional forms noted. The Applicant must prove that the proposed activity conforms with the Town of Dover Foxcroft Land Use Ordinance (LUO). A permit will be issued only if the application is deemed complete, has been reviewed, and fully complies with all the provisions of the LUO.

Project Description: _____

(attach additional paper if needed)

Construction Start Date _____ Construction Finish Date _____

| PROPERTY USE TABLE (LUO 2.5.1) | | | PROJECT INFORMATION | |
|--------------------------------|--------------------------|--------------------------|--|--|
| | Existing | Proposed | BUILDING: <input type="checkbox"/> COMMERCIAL (add form) BP# _____ | <input type="checkbox"/> RESIDENTIAL (add form) BP# _____ |
| Commercial | <input type="checkbox"/> | <input type="checkbox"/> | Additional- General: <input type="checkbox"/> Change of Use \$25 P# _____ <input type="checkbox"/> Sign Permit \$15 P# _____ <input type="checkbox"/> Demolition \$10 P# _____ <input type="checkbox"/> Shoreland Zoning Permit \$15 P# _____ <input type="checkbox"/> Flood Permit \$15 P# _____ <input type="checkbox"/> Home Occupation Permit \$25 P# _____ <input type="checkbox"/> Site Plan Review \$55/\$110/\$250 <input type="checkbox"/> Ad Reimbursement \$ _____ | <input type="checkbox"/> Fire Department (add form) <input type="checkbox"/> Manufactured Home (add form) <input type="checkbox"/> Sewer & Water (add form) <input type="checkbox"/> Site Plan Map (add form) <input type="checkbox"/> Internal Plumbing (see LPI) <input type="checkbox"/> Subsurface Wastewater (see LPI) <input type="checkbox"/> DOT Highway Opening (add form) <input type="checkbox"/> Chicken Permit \$10 _____ <input type="checkbox"/> B/P Renewal \$10 _____ <input type="checkbox"/> Knox Box \$235.48 |
| Agriculture | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Governmental | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Industrial | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Institutional | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Other | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Rural | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Residential | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Outdoor Rec. | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Natural Res. | <input type="checkbox"/> | <input type="checkbox"/> | | |

Right, Title and Interest. Attach a copy of the deed to the property, an option to purchase the property, a lease agreement, or other documentation to demonstrate right, title or interest in the property on the part of the Applicant. If Applicant is not owner, also attach authorizing letter from the property owner.

Total Due: \$ _____

By signing below, I agree that the information provided is complete and correct and that my project will adhere to applicable State and Town land use laws and regulations. I agree to future inspections by the Code Enforcement Officer at reasonable hours.

Applicant Signature _____ **Date** _____

CEO Signature _____ **Date** _____

Date Received: _____

(Form created 8/16/2019)

Property Address: _____

Tax Map & Lot #: _____

Zoning District: - _____



MANUFACTURED HOME PERMIT APPLICATION

Property Address: _____

| | | | | | |
|-------------------------|--|-------|--|-------|--|
| Make/Model/Manufacturer | | | | | |
| Serial # | | | | Year | |
| Length | | Width | | Color | |
| Additions | | | | | |
| Roof Type | | | | | |
| Sellers Name | | | | | |
| Sellers Address | | | | | |
| Purchase Price | | | | | |
| Financed by | | | | | |
| Name & Address | | | | | |
| Moved/Transported | | | | | |
| by (Name/Address) | | | | | |

Manufactured Home Information Sheet

| N/A | YES | NO | ITEM |
|-----|-----|----|--|
| | | | 1. Is the structure within the flood plain or shoreland zone? |
| | | | 2. Does the structure have siding that is residential in appearance? |
| | | | 3. If the structure is located within a mobile home park, does it meet the following setback requirements? Side: 10 feet; Rear: 10 feet; front: 25 feet |
| | | | 4. Does the structure have a permanent foundation? |
| | | | 5. Does the structure have tie downs? |
| | | | 6. Have you completed a Building Permit Application? |
| | | | 7. Have you completed a Site Plan? A Site Plan is a bird's-eye view of the structure location on the property. Please include all setbacks. |
| | | | 8. Have you completed an Internal Plumbing Permit? |
| | | | 9. If the structure is new, a purchase and sale agreement representing proof that the home was purchased from a dealer registered to collect Maine Sales Tax or Maine Use Tax has been paid to the Maine Internal Revenue Service (attach) |
| | | | 10. If the structure is used, do you have a completed Mobile Home Tax Release Form? (attach) |
| | | | 11. If you are proposing a new septic system, have you enclosed 3 copies of the septic plan? |
| | | | 12. If you are using an existing septic system, will the system design accommodate all bedrooms? Is the system sized for the proposed use? Is the system properly working? Please provide a written statement certifying the system size is acceptable and the system is working properly. |
| | | | 13. Will your structure be connected to Public Water and/or Sewer? If yes, please complete the Dover-Foxcroft Sewer and Water Hook-Up Application. |

Tax Map & Lot #: _____

Zoning District: _____

Please call Brian Gaudet C.E.O @ 207-717-3186 to set up an appointment for Approval of Permit

SITE PLAN FOR PERMIT APPLICATION

Attach or draw below, a site plan showing size, location and proposed structures, sewage disposal facilities, water supply facilities, stormwater facilities, electrical facilities, telecommunication facilities, direction of surface water drainage and areas to be cut and filled. Include lot dimensions, property boundaries, distances of structures from boundaries, distances from high water marks on brooks, streams, ponds, lakes, rivers, wetlands. Show location of any fire hydrants, gas mains, signs, exterior lighting, landscaping and buffering. Show location, dimensions and materials of driveway, parking areas, sidewalks and street openings. Show flow of vehicular and pedestrian traffic into and through the property. Identify established street(s) and intersecting roads. Give distance to/from property line pins to road openings and distance to/from openings to nearest intersecting road.

Scale: _____ = _____ feet

STREET FRONTAGE: _____ FT SHORE FRONTAGE: _____ FT LOT SIZE: _____ S.F. ACRES _____

SETBACKS - NUMBER OF FEET TO PROPOSED STRUCTURE FROM PROPERTY LINES:

_____ FRONT _____ REAR _____ LEFT SIDE _____ RIGHT SIDE

% LOT COVERAGE: MAXIMUM ALLOWED _____ EXISTING: _____ PROPOSED _____

Note: Submission requirements may be waived in accordance with the LUO Section 5.8.3.

Submit this page with Land Use and Multi-Purpose Permit Application

(Date form created 8/16/2019)

Property Address: _____

Tax Map & Lot #: _____

Zoning District: _____