

**SELECT BOARD
TOWN OF DOVER-FOXCROFT
MONDAY, FEBRUARY 9, 2026 - 6:30 PM
MEETING ROOM
MINUTES**

I. OPEN MEETING

A. Opening Ceremonies

Select Board Chair Stephen Grammont opened the meeting at 6:30 pm.

B. Roll Call

Select Board members present: Select Board Chair Stephen Grammont, Select Board Vice Chair Jane Conroy, Emery Cox, Cynthia Freeman Cyr, and Tracy Redmond. Joel Vail was online and Kevin Sargent was absent.

C. Conflict of Interest

There were no conflicts of interest.

II. CONSENT AGENDA

Treasurer Warrants

- a. Payroll Warrant # 1, # 3, # 5
- b. Admin Warrant # 23, #26
- c. Trust Warrant # 24
- d. Wastewater Warrant # 25

Resolution #540-02092026

MOVE: Select Board Vice Chair Jane Conroy, seconded by Select Board member Tracy Redmond and approved unanimously (6-0) the consent agenda.

III. APPROVAL OF MINUTES

Select Board Regular Meeting Minutes of Monday, January 12, 2026

Resolution #541-02092026

MOVE: Select Board member Cynthia Freeman Cyr, seconded by Select Board member Tracy Redmond, and approved unanimously (6-0) with a small correction.

Select Board Chair Stephen Grammont took over the seat previously occupied by former Select Board Chair Thomas Lizotte on the Pine Crest Board of Executives since Tom was no longer a Select Board Member.

IV. QUITCLAIM DEEDS

V. BOARD OF ASSESSORS/MUNICIPAL OFFICERS

A. Real Estate Abatements

1. McDermott, David and Ellen – 873 West Main Street – Over assessed
2. Borja, David and Lori – 58 State Park Road – Error Abatement
3. Ellen Annis – Davis Street – missed homestead exemption

B. Sewer Abatements

1. Piscataquis Area Community Center – 48 Park Street, Outdoor Meter
2. Hanscome, Logan and Sarah – 38 Spring Street, Pool Fill

The Admin Committee approved the real estate abatements, and sewer abatements as listed.

Resolution #542-02092026

MOVE: Select Board Member Cynthia Freeman Cyr, seconded by Select Board Vice Chair Jane Conroy and approved unanimously (6-0) the real estate abatements as listed.

Resolution #543-02092026

MOVE: Select Board Vice Chair Jane Conroy, seconded by Select Board Member Tracy Redmond and approved unanimously (6-0) the sewer abatements as listed.

B. Real Estate Supplemental Bills

1. Black Stream Development LLC – 0 Dexter Road – Missed garage

Resolution #544-02092026

MOVE: Select Board Member Cynthia Freeman Cyr, seconded by Select Board Vice Chair Jane Conroy and approved unanimously (6-0) the real estate supplemental bill for Black Stream Development LLC.

VI. OPEN SESSION

- A. Public Hearing
- B. Open Session – Public

Manda Stewart with the Piscataquis Area Community Center was at the meeting to give an update on their current activities. Their pool is up and running and they have started swim classes. There are 6 kids from a satellite team from the Bangor YMCA that are joining them. The pool hours are contingent on when the lifeguards are available. Currently they have just 3. Second grade swim class is getting ready to start. They still have about \$3000.00 in their pool fund. They currently have 64 sponsors for the pool. Also, they are now offering dance classes twice a week instead of once.

Randy Soileau spoke on behalf of dissolving the Dover and Foxcroft Water District. He attended the Water District's Board of Directors' meeting. He said that the members were voting themselves in. He would like help from the Select Board. Select Board Chair Stephen Grammont asked Town Manager Alsina Brenenstuhl to summarize the issue and review the Charter. They would like to add this issue to the agenda for the March 9, 2026 meeting.

C. Open Session – Select Board

Select Board Vice Chair Jane Conroy thanked the Public Works Department for their snow removal work. She also asked about when the Charter Review Committee will begin again. There hasn't been much interest yet in individuals wanting to join the Charter Review Commission. Jane asked Alsina to review the process. The positions to the Charter Review Board are elected positions.

D. Adjustments to the Agenda

There was one adjust to the agenda. The event application for the Piscataquis Radar Runs Event on Feb. 28, 2026. The new item was added as item F and the Manager's Report was moved to item G.

VII. COMMITTEE REPORTS

The Admin Committee met on Wed., Jan. 14, 2026, Friday, Jan.23, 2026 and Tues., Feb. 3, 2026. Select Board Member Cynthia Freeman Cyr said that they worked with Alsina on her work plan for her performance review period. They also worked on committee appointments, abatements, rebalancing employee needs, staffing needs, suggested a snow day policy and the hiring of the new assessor.

The Ordinance Review Committee met on Wed., Jan. 21, 2026 and Wed. Feb. 4, 2026.

They have been busy drafting language. Jane asked if there is an ordinance regarding ordinance changes. What is the standard for making a small change vs. a major change. Steve said that from his understanding, from the state law perspective, any change to an ordinance is an election item. There is no latitude for changing anything in an ordinance without a vote. We can check with Maine Municipal Legal to find out the definitive answer.

The Protection Committee met on Friday, January 23, 2026. They are working on their budgets for both the EMS and Fire Departments. They also discussed coverage for the Radar Runs Event. Residents need information and education about what the Fire Department does when they are not currently on an emergency call.

The Promotion and Development Committee met on Thursday, Jan. 29, 2026.

The committee met with Lisa Davis about the Maine Highlands Economic Development Grant. This was their second meeting. The grant helps businesses start or grow, creates employment and works on the barriers to employment. They would like a workforce development survey and want to encourage adult education. There is a misconception that you can make more money by driving to Bangor for employment. Dover-Foxcroft has a lot of potential and resources.

They are scheduling their next meeting. Select Board Member Emery Cox said that the attendance was good.

The Public Works / Solid Waste / Wastewater Committee met on Tues. Feb. 3, 2026.

They briefly discussed snow bank removal downtown. The crews have to time it correctly. They have to rest in between. They also have to prioritize the downtown area.

They also discussed the Public Works Department covering more of the town vehicle's maintenance. It would be more efficient and save money.

They discussed the partial closure of the transfer station for the flu outbreak. Things are moving forward for purchasing a scale. Hopefully it will pay for itself through commercial waste disposal. Our options for disposing hazardous waste are getting more expensive. They are also further streamlining the processes at the transfer station.

The Finance Committee met on Thurs. Feb. 5, 2026. They met with the directors of the Central Hall Commons. The Commons is going to start paying for some items that they are currently not paying for. They also have a list of items that need to be installed. The activities that they hold in the building are important to the community.

They also discussed the town office building at 48 Morton Ave. The building is in bad shape. It needs asbestos abatements. It has leaks in the ceiling.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. State of Maine 2026 Assessor's Return

Emery asked if anyone from the county approaches us to present the budget. They do not. Jane asked if the Piscataquis County Commissioner can meet with us. Tracy asked Andy Torbett if he can meet with us and he did not offer explanations on anything or understand why he would need to come to the office. The county meets about their budget in Sept or Oct. Jane said that perhaps we can move our December Select Board meeting so that they could attend the county budget meeting. Cindy suggested that they work with the other communities as well. Steve asked Alsina to reach out to the other town managers. Select Board Member Joel Vail said that it is too late to appeal the decision this year, but it is possible in the future if we time it correctly.

Resolution #545-02092026

MOVE: Select Board Member Emery Cox, seconded by Select Board Member Cynthia Freeman Cyr and approved unanimously (6-0) the 2026 Assessor's Return.

B. 2025-2026 Fiscal Year Third Quarter Wastewater Bills

Resolution #546-02092026

MOVE: Select Board Member Cynthia Freeman Cyr, seconded by Select Board Vice Chair Jane Conroy and approved unanimously (6-0) the 2025-2026 Fiscal Year Third Quarter Wastewater Bills.

C. Replacement for Andrew Robinson's position on the Executive Committee of the Thompson Free Library

She had run opposite of him in the last election and the library is happy with her offer to join.

Resolution #547-02092026

MOVE: Select Board Member Cynthia Freeman Cyr, seconded by Select Board Vice Chair Jane Conroy and approved unanimously (6-0) interim appointment of Jennifer Sylvain as the elected member of the Thompson Free Library Executive Board.

D. Appointment of a new member of the Budget Advisory Committee

Joseph Grunin has volunteered to be on the Budget Advisory Committee to fill the open seat. His appointment was approved by the Admin Committee. He completed his application fully and is prepared.

Resolution #548-02092026

MOVE: Select Board Member Cynthia Freeman Cyr, seconded by Select Board Member Tracy Remond and approved unanimously (6-0) the appointment of Joseph Grunin to the Budget Advisory Committee.

E. Hiring of a new Town Assessor

Matthew Caldwell of Caldwell Municipal Assessing and Consulting gave an explanation of his expertise and how he is planning on his schedule. He gave an explanation of the county assessment and how the appeal process works. He also gave an explanation of a full town assessment. He has worked in Bill Van Tuinen's former towns before. Emery asked him to explain the property reviews to the public. They send out letters to the residents explaining increases in valuations.

Resolution #549-02092026

MOVE: Select Board Member Tracy Redmond, seconded by Select Board Vice Chair Jane Conroy and Select Board Member Joel Vail and approved unanimously (6-0) the hiring of Matthew Caldwell as the new Tax Assessor.

F. Piscataquis Radar Runs Event Application

The organization that is hosting the event is the Central Maine Racing Foundation. They are a non-profit organization. They are getting their insurance for the event issued through Varney Agency. The police department will be there at 10 am and stay until the racing has completed. They are paying for the police detail. It would cost around \$3,000 to have EMS at the event, so they are not hiring them.

Resolution #550-02092026

MOVE: Select Board Member Tracy Redmond, seconded by Select Board Vice Chair Jane Conroy and approved unanimously (6-0) the event application for the Piscataquis Radar Runs Event.

G. Town Manager's Report

Town Manager Alsina Brenenstuhl gave an update. There are new traffic poles at the intersection of Route 7 and Route 15.

There will soon be utility poles in the middle of Vaughn Road. This is for the bridge replacement project on Essex Street. Lincoln Street was voted down as a detour for Essex Street because it is a town road, not a state road. There will also be a three way stop between Summer Street and North Street to help control the traffic flow for the project.

The pink ribbons tied around the trees do not necessarily mean that the tree is being removed. Those trees may just be getting trimmed back.

Police Chief Seth Burnes said that they will begin special details to patrol the other roads that are going to be getting the extra traffic because of the bridge project.

Alsina had a meeting with the Small Business Administration. They are going to be holding 6-week classes starting April 2, 2026. There will be 15 applicants per class.

The transfer station held special hours on Tuesday, Feb. 10th from 9 am to 12 pm to make up for being closed on Feb. 9, 2026 for training. Cindy thought that was a good idea.

Jane asked about the flashing lights in front of Foxcroft Academy. Alsina is asking MDOT to look at them. They are not flashing properly. The speed signs are supposed to only work when the school is in session but they are randomly coming on.

X. CORRESPONDENCE

- RSU #68 – Board of Directors’ Meeting Minutes for Tuesday, January 6, 2026
- RSU #68 – Board of Directors’ Meeting Agenda for Tuesday, February 3, 2026
- RSU #68 – Board of Directors’ First Reading EBAA, EBCA, EBCC, EBCE, ECAF, ECB, SeDoMoCha School Calendar 2026-2027

XI. OPEN SESSION/CLOSING REMARKS

Jake Arno wanted to ask about the dam removal project. Alsina explained what has been done so far. There will be an opportunity for public comment on the FERC report. He asked about the Dam Committee. They are disbanded at the moment. There was a workshop a few weeks ago for the redevelopment of the waterfront. Alsina explained the timeline of the FERC comment period. The town will make the FERC document public.

Jake also asked about evaluating the cost between hiring out services vs. in-house employees.

XII. EXECUTIVE SESSION

XIII. ADJOURN

Select Board Chair Stephen Grammont adjourned the meeting at 8:12 pm.

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***Respectfully submitted,
Town of Dover-Foxcroft Select Board***

Kevin Sargent



Jane Conroy, Vice Chair



Cynthia Freeman Cyr



Stephen Grammont, Chair



Emery Cox



Tracy Redmond

Joel B. Vail